**TIME: 7:36 PM**

**• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ**

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 13, 2018. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 13, 2018 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

# • FLAG SALUTE

# • ROLL CALL ATTENDANCE

ROLL CALL

Present: D’Ambrosio, Chowdhury, Van Sickle, Flach

Absent: Moczo

Other notable attendees: Casey Cordes, Attorney Justin Mahon, Engineer

 Robert De Block, Licensed Operator

• **REVIEW OF MINUTES:**

Motion by Van Sickle seconded by Chowdhury to approve the Minutes for March 12, 2018.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN:

NO: -0-

##### • REPORTS AND DISCUSSION

#### **CHAIRMAN**

Victor D’Ambrosio spoke on the following:

Commissioner Phil Zofrea suddenly passed away. He was a strong ambassador for the Authority. His family and friends have our deepest condolences. He will be missed as a colleague and a friend.

Non-revenue water numbers are now less than ten percent (10%). This number has been drastically reduced and shows that the substantial capital improvements that have been made over the last few years are bearing fruit.

Reminder to residents to remove snow from hydrants. This is very helpful to the fire departments this time of year.

Thankfully the Authority experienced no issues due to the most recent snow storm.

There is an open proposal that the Authority received from the Engineer that needs to be discussed further.

The remaining Agenda items he deferred to the Professionals for later discussion.

**ENGINEER**

Justin Mahon submitted report, which is on file and discussed the following items:

The Connection and Tapping Fee policy changes were discussed.

581 High Mountain Road request to divide the service into three meters was discussed.

807/813 High Mountain Road inquired about a new application. This is under review.

Heights Tank Rehabilitation Engineering Proposal was discussed. Engineer will get additional information from Bond counsel regarding timing needed for a decision.

**ATTORNEY**

Casey Cordes submitted report, which is on file and discussed the following items:

Rate Schedule changes concerning the Connection and Tapping Fee policies discussed.

New Service Application changes discussed.

**AUDITOR**

Chuck Ferraioli did not attend meeting; however, he advised the Chairman that he would be attending next month’s meeting to discuss fixed billing versus usage billing models.

**LICENSED OPERATOR**

Robert De Block submitted report, which is on file and discussed the following items:

First Quarter TTHM results have been received. All results were comparable with last years results, which the exception of a higher reading at 555 Preakness Avenue.

Licensed Operator has been in contact with Shannon Chemical regarding the change from poly orthophosphate to straight orthophosphate as discussed with PVWC. The straight orthophosphate is more effective at corrosion control. Shannon Chemical is reviewing the Authority’s water quality date and will offer a recommendation for recommended dosage.

Laboratory Proficiency Testing results were submitted online and the results were acceptable.

The Laboratory Renewal Application was received. The Licensed Operator will complete it and submit it to the NJDEP Office of Quality Assurance since it is due on March 31, 2018.

**• COMMITTEE REPORTS AND DISCUSSION**

1. OPERATIONS COMMITTEE- The majority of the Committee’s items were discussed under the Attorney Report.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE-Attorney forwarded a Draft Agreement to the Committee, which is under review.

• **OLD BUSINESS**

* 1. 581 High Mountain Road, NH/Water Meter inquiry-Discussed under Engineer Report
	2. 4 Ross Lane/Water Bill Dispute-Chairman contacted customer and explained that there is no precedent to waive usage fees. However, he offered a payment plan to the customer.
	3. 220 Pompton Ave., Haledon-Letter to be sent
	4. Belmont Town Square Park-Belmont Ave. & Tilt Street, Haledon- Letter to be sent
	5. Water Connection Application/555 Preakness Ave., Totowa-Under Engineer Review
	6. Water Connection Application/920 Belmont Ave., NH-181 Units-Under Engineer Review
	7. Water Connection Application/960 Belmont Ave., NH-Awaiting Application for Irrigation and Fire Services

• **NEW BUSINESS**

1. Water Connection Application/78 Barbour Street, Haledon-Under Engineer Review
2. Badger Meter/Lap Top Maintenance Agreement -$4,800 annual fee-Issue discussed and determined not to obtain maintenance agreement.

• **PUBLIC COMMENT**

Motion made by Van Sickle seconded by Chowdhury to open public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

 NO: -0-

***No Public Present***

Motion made by Van Sickle seconded by Chowdhury to close public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

 NO: -0-

**MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES**

***None***

**RESOLUTIONS TO BE PASSED BY CONSENT**

**2018-15 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER**

 **OPERATING BILLS AS SET FORTH IN THE WATER OPERATING**

 **BILLS LIST DATED MARCH 12, 2018**

Motion made by Van Sickle seconded by Chowdhury to pass the Resolutions by Consent.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

 NO: -0-

• **EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

1. CONTRACT NEGOTIATIONS- Staffing Issue

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

**TIME: 9:04PM**

Motion by Van Sickle seconded by Chowdhury to go into executive session as indicated above.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

**TIME 9:05PM** Commissioner Chowdhury left meeting early.

**TIME 9:15PM**

Motion by Van Sickle seconded by Flach to reconvene the regular meeting

YES: D’Ambrosio, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

**TIME 9:16PM**

**• MEETING ADJOURNED**

Motion by Van Sickle seconded by Flach to adjourn meeting

YES: D’Ambrosio, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,

Denise Wahad

Recording Secretary