

Authority Budget of: By

Manchester Utilities Authority

State Filing Year

2022

ADOPTED COPY

For the Period:

January 1, 2022

to

December 31, 2022

www.muawater.net
Authority Web Address



Division of Local Government Services

2022 (2022-2022) AUTHORITY BUDGET

Certification Section

2022 (2022-2023)

MANCHESTER UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM <u>JAN, 1, 2022</u> TO <u>DEC, 31, 2022</u>

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Toul D Givent CPA RMA Date: 1/10/2022

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Vaul D Great CPA, RM Date: 1/18/2020

2022 (2022-2023) PREPARER'S CERTIFICATION

MANCHESTER UTILITIES

AUTHORITY BUDGET

FISCAL YEAR: FROM: JAN. 1, 2022 TO: DEC. 31, 2022

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:		de la constitución de la constit	
Name:	ROBERT MCNING	CH (I)	
Title:	AUDITOR		
Address:	401 WANAQUE AVENUE POMPTON LAKES, NJ 07442		
Phone Number:	973-835-7900	Fax Number:	973-835-6631
E-mail address	RMCNINCH@W-	CPA.COM	

I have assisted in the preparation of this budget with information provided to me by the Manchester Utilities Authority.

2022 (2022-2023) APPROVAL CERTIFICATION

MANCHESTER UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JAN. 1, 2022 TO: DEC. 31, 2022

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Manchester Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 13th day of December 2021.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:	A DAME	alad	
Name:	DENISE WAHAD		
Title:	SECRETARY		
Address:	510 BELMONT AVENUE		
	HALEDON, NJ 07	508	· · · · · · · · · · · · · · · · · · ·
Phone Number:	973-942-6538	Fax Number:	973-942-8549
E-mail address	DWAHAD@MUA	WATER NET	

INTERNET WEBSITE CERTIFICATION

Authority's \	Web Address: www.muawater.net
	s shall maintain either an Internet website or a webpage on the municipality's or county's Internet
operations and	purpose of the website or webpage shall be to provide increased public access to the authority's d activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's minimum for public disclosure. Check the boxes below to certify the Authority's compliance with 5A-17.1.
\boxtimes	A description of the Authority's mission and responsibilities
\boxtimes	Budgets for the current fiscal year and immediately preceding two prior years
⊠	The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public)
Ø	The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
⊠	The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
Ø	Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
	The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
	The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
\boxtimes_{i}	A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.
webpage as i	certified by the below authorized representative of the Authority that the Authority's website or identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

DENISE WAHAD

Title of Officer Certifying compliance

Signature

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2021-34

2022 (2022-2023) AUTHORITY BUDGET RESOLUTION

MANCHESTER UTILITIES AUTHORITY

FISCAL YEAR:

FROM:

JAN. 1, 2022

TO: DEC. 31, 2022

WHEREAS, the Annual Budget and Capital Budget for the Manchester Utilities Authority for the fiscal year beginning, January 1, 2022 and ending, December 31, 2022 has been presented before the governing body of the Manchester Utilities Authority at its open public meeting of December 13, 2021; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$3,230,000, Total Appropriations, including any Accumulated Deficit if any, of \$3,316,900 and Total Unrestricted Net Position utilized of \$86,900; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$0 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Manchester Utilities Authority, at an open public meeting held on December 13, 2021 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Manchester Utilities Authority for the fiscal year beginning, January 1, 2022 and ending, December 31, 2022 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVE Budget and Capital Budget/Pro (Secifetary's Signature)	D, that the government for adoption	erning bod on on Janua	dy of the Manchester Utilities Authority will consider the Annual tary 10, 2022. (Date)
Governing Body Member:	Recorded V	ote Nay	Abstain Absent

Member: V. D'Ambrosio	Aye	Nay	Abstain	Absent
V. D'Ambrosio	V			
J. Van Sickle				1
D. Chowdhury				
G. Flach-Sybesma	1			
C. Moczo	1			

2021-35

MANCHESTER UTILITIES AUTHORITY

WHEREAS, the Local Authorities Law requires every Authority to transmit three certified copies of the Budget to the Director of Local Government Services at least 60 days prior to the end of the current fiscal year; and

WHEREAS, the Manchester Utilities Authority Budget for the fiscal year ended December 31, 2022 was due on November 1, 2021;

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the Manchester Utilities Authority that the reason for the late introduction of the Authority Budget for the fiscal year ended December 31, 2022 is that the Authority's estimated revenues and appropriations were not known at the time the Budget was to be legally introduced.

Recorded Vote

	Aye	<u>No</u>	Abstain	Absent
V. D.AMBRIGIO A VANSICKLE	V			V
A Chiwdhuen	V			
O FLACK			v	
G FLACK. C MICZO	<i></i>			

The above is a true copy of a resolution adopted by the Manchester Utilities Authority on December 13, 2021.

Musikal Secretary

2022 (2022-2023) ADOPTION CERTIFICATION

MANCHESTER UTILITIES

AUTHORITY BUDGET

FISCAL YEAR:

FROM:

JAN. 1, 2022

TO:

DEC. 31, 2022

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Manchester Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 10th day of, January, 2022.

	0 11	n //		
Officer's Signature:	Alexande has	en		
Name:	DENISE WAHAD			
Title:	SECRETARY			
Address:	ddress: 510 BELMONT AVENUE			
	HALEDON, NJ 07508			
Phone Number:	973-942-6538	Fax Number:	973-942-8549	
E-mail address	DWAHAD@MUAY	WATER.NET		

2022-02

2022 (2022-2023) ADOPTED BUDGET RESOLUTION

MANCHESTER UTILITIES AUTHORITY

FISCAL YEAR:

FROM:

JAN. 1, 2022

TO:

DEC. 31, 2022

WHEREAS, the Annual Budget and Capital Budget/Program for the Manchester Utilities Authority for the fiscal year beginning January 1, 2022 and ending, December 31, 2022 has been presented for adoption before the governing body of the Manchester Utilities Authority at its open public meeting of January 10, 2022; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$3,230,000, Total Appropriations, including any Accumulated Deficit, if any, of \$3,316,900 and Total Unrestricted Net Position utilized of \$86,900; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$0 and Total Unrestricted Net Position planned to be utilized of \$0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Manchester Utilities Authority, at an open public meeting held on January 10, 2022 that the Annual Budget and Capital Budget/Program of the Manchester Utilities Authority for the fiscal year beginning, January 1, 2022 and, ending, December 31, 2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Sepfetary's Signature)

Governing Body

Recorded Vote

Member: Aye Nay Abstain Absent

V. D'Ambrosio

J. Van Sickle

D. Chowdhury

G. Flach-Sybesma

C. Moczo

2022 (2022-2023) AUTHORITY BUDGET

Narrative and Information Section

2022 (2022-2023) AUTHORITY BUDGET MESSAGE & ANALYSIS

MANCHESTER UTILITIES

AUTHORITY BUDGET

FISCAL YEAR: FROM: JAN. 1, 2022 TO: DEC. 31, 2022

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each <u>Revenues and Appropriations</u>. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each <u>revenue</u> and <u>appropriation</u> changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

NO INCREASES OR DECREASES IN EXCESS OF 10%.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. (Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)

THE LOCAL ECONOMY HAD BEEN HEAVILY IMPACTED BY THE COVID-19 EPIDEMIC. THERE IS AN EXPECTATION THAT WHEN THE COVID VACCINE IS DISTRIBUTED TO THE MAJORITY OF THE AMERICAN PEOPLE, THE ECONOMY WILL SLOWLY RECOVER AND GO BACK TO NORMAL.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

THE AUTHORITY IS UTILIZING \$86,900 IN UNRESTRICTED NET POSITION IN THE OPERATING BUDGET FOR THE PURPOSE OF RATE STABILIZATION.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

NOT APPLICABLE.

5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

NOT APPLICABLE

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no charges to fees or rates indicate (Answer as "Rates Are Staying the Same")

SEE ATTACHED

MANCHESTER UTILITIES AUTHORITY SCHEDULE OF CURRENT RATES RATE SCHEDULE I GENERAL METERED SERVICE (Effective January 1, 2022)

A. Applicability: Applicable to the use of water supplied through meter in the entire area serviced by the MUA.

B. Quarterly Billed Rates:

(1) There shall be a fixed service charge per quarter for all uses within the areas served by the MUA as follows:

Size of Meter	Service Charge Per Quarter
5/8 inch	\$54.60
3/4 inch	\$83.25
1 inch	\$150.50
1 1/2 inch	\$269.75
2 inches	\$432.25
3 inches	\$809.00
4 inches	\$1,345.00

- (2) There shall be a consumption charge of \$52.85 per thousand cubic feet of water used.
- (3) The State of New Jersey enacted Ch. 443 of the Laws of New Jersey concerning the periodic testing of public water supplies that established a water tax of \$0.75 per 1,000 cubic feet of water. This tax is reflected and included in the above rates.

C. Monthly Billed Rates:

(1) There shall be a fixed service charge per month for all uses within the areas served by the MUA as follows:

Size of Meter	Service Charge Per Month
5/8 inch	\$18.10
3/4 inch	\$27.80
1 inch	\$49.50

1 1/2 inch	\$90.25
2 inches	\$144.50
3 inches	\$269.25
4 inches	\$449.00

- (2) There shall be a consumption charge of \$7.07 per thousand gallons of water used.
- (3) The State of New Jersey enacted Ch. 443 of the Laws of New Jersey concerning the periodic testing of public water supplies that established a water tax of \$0.75 per 1,000 cubic feet of water. This tax is reflected and included in the above rates.
- D. Discounted Rate: Senior Citizens who satisfy the eligibility requirements for the Senior Discount Program established by the Borough in which the ratepayer resides and have no balances owed for their individual water bill accounts with the MUA, shall be entitled to the following discounted rate charges:
 - (1) Fifteen percent (15%) reduction of the Standard Service Charge; and
 - (2) Fifteen percent (15%) reduction of the Consumption Charge of the first one thousand cubic feet of water used.

The MUA will only issue the Senior Discount to ratepayers that are on the approved list provided by the Tax Clerk from their township confirming their eligibility in the Senior Discount Program.

This discount program will specifically not apply to vacation homes, investment properties or commercial properties.

E. Estimation of Consumption: Whenever there is reasonable evidence that Water Meter readings are inaccurate for any reason, MUA may estimate the actual consumption during the period of inaccurate readings. If MUA replaces an inaccurate Water Meter with a new or reconditioned Water Meter, the average monthly consumption for the period of estimation shall be based upon the average monthly consumption for twelve months of which at least two months are measured by the new or reconditioned meter and the remaining months by the replaced meter during a period when MUA judges the replaced meter to have been reading accurately. If there was a change in use or other mitigating circumstance that prevents using the above procedure, MUA shall use any reasonable method for the particular circumstances to estimate the consumption for the period of inaccurate readings:

In the event a customer receives an estimated bill for consumption in two consecutive cycles and fails to contact and/or provide access to the MUA to schedule an investigation into the reason for the estimated billing; the service shall be discontinued.

MANCHESTER UTILITIES AUTHORITY SCHEDULE OF CURRENT RATES RATE SCHEDULE II PRIVATE FIRE PROTECTION SERVICE (Effective January 1, 2022)

- A. Applicability: Applicable throughout the entire territory served by the MUA for service furnished exclusively to private fire protection facilities.
- B. Rates:
- (1) For each 2 inch private fire protection line: \$35.25 per quarter.
- (2) For each 4 inch private fire protection line: \$109.75 per quarter.
- (3) For each 6 inch private fire protection line: \$219.25 per quarter.
- (4) For each 8 inch private fire protection line: \$349.25per guarter.
- (5) For each 10 inch private fire protection line: \$436.00 per quarter.
- (6) For each 12 inch private fire protection line: \$544.50 per quarter.
- C. No additional charge shall be made for sprinkler heads, fire hydrants or other fire-fighting facilities, which may be attached to a private fire service connection, and no charge shall be made for water used in extinguishing fires or for underwriters= tests where service is furnished under this Article.
- D. The rate provided in this Article shall be available only for service connections used exclusively for the extinguishment of fires. If water is used for other purposes, then the regular applicable schedule of rates shall apply.
- E. The size of private fire service connection shall in no case exceed 12 inches in diameter.
- F. Certified residential health care facilities and rooming houses or boardinghouses which are required to install private sprinkler systems pursuant to P.L. 1971, c. 136 (N.J.S.A. 26:2H-1 et seq.) and P.L. 1979, c. 496 (N.J.S.A. 55:13B-1 et seq.) and regulations promulgated under these two statutes shall be exempt from payment of the private fire protection service charges. Such exemption shall not be granted until the appropriate state agency, either the Department of Community Affairs or the Department of Health, certifies to the utility and to the Board of Public Utilities that the particular residential health care facility or rooming house or boardinghouse meets the requirements of P.L. 1982, c. 154, and the regulations adopted pursuant thereto and is thereby entitled to the exemption from the private fire sprinkler systems standby charge.
- G. Service taken under this Article is subject to special rules and regulations set forth in the application for special connection.
- H. All bills for private fire protection service furnished under this Article are to be rendered quarterly or, at the option of the MUA, monthly. Bills are due and payable when rendered.

MANCHESTER UTILITIES AUTHORITY SCHEDULE OF CURRENT RATES RATE SCHEDULE III PUBLIC FIRE PROTECTION SERVICE

(Effective January 1, 2022)

A. Applicability:

Applicable to municipalities for service to public fire hydrants.

B. Rates:

Each municipality serviced by the MUA shall pay a fire hydrant charge of

\$658.00 per year for each fire hydrant.

C. Terms:

All bills for public fire protection services furnished and billed under this

provision are to be rendered quarterly and bills are due and payable when

rendered.

MANCHESTER UTILITIES AUTHORITY SCHEDULE OF CURRENT RATES RATE SCHEDULE IV WATER SERVICE CHARGES

(Effective January 1, 2022)

- 1. In the event that a bill is not paid within thirty (30) days of billing, interest shall accrue on the unpaid balance, at the rate allowed pursuant to N.J.S.A. 40:14B-41, that being at a rate of one percent (1%) per month until the date on which such charge, and the interest thereon, shall be fully paid to the MUA. The water service charge and penalty shall be a lien upon the premises served until paid and may be enforced as a lien for delinquent taxes is enforced, or otherwise be collected as provided by law.
- 2. A User shall install and maintain a backflow preventer acceptable to the MUA on the User side of the meter on its connection to the MUA water supply under the following circumstances: the User has an additional water supply, the service is intended primarily for irrigation or fire protection, or the User poses a cross-connection hazard as defined in Appendix A of N.J.A.C. 7:10. The MUA shall charge a User subject to this section but not subject to N.J.A.C. 7:10-10.3 through 10.7, \$250 annually for an inspection and test by an Authority representative and for program administrative costs. An existing User shall pay this charge during the first calendar quarter. A new user shall pay this charge prior to the initial inspection and testing. The MUA shall charge a User so classified an additional \$150 for each retest required during the calendar year. The MUA shall charge a User subject to this section and to N.J.A.C. 7:10-10.3 through 10.7, \$29.00 quarterly for program administrative costs. A User so classified shall pay all other costs of maintaining its NJDEP Physical Connection Permit directly.
- 3. Each User applicant for permission to perform work which requires the opening of a street shall deposit at the time of making such application an amount of money estimated to be sufficient to cover the costs of replacing the pavement, and the excess, if any, beyond the cost of such replacement shall be refunded to said applicant.
- 4. Tapping Fee and Connection Fee

A. Tapping Fee

The MUA charge for the cost for it to install a new service line from main to the curb stop shall be fixed at the lump sum of \$5,000 for services sizes that are two (2) inches in diameter or less. In the event that the service line is larger, the MUA will not do the installation. It is not mandatory that the MUA perform the installation; however, in the event that the User chooses to have another contractor perform the installation, the MUA must be present for and inspect all work performed at an Inspection Fee cost of \$500.

B. Connection Fee

A separate fee in respect to each connection of any service unit, which includes new irrigation systems, within the MUA's water system is imposed upon the owner or occupant of each service being connected to the water system. The charge represents a fair contribution to the capital costs of the water system.

The Connection Fee is calculated in accordance with the provisions of N.J.S.A. 40:14B-21 and is recomputed at the end of each fiscal year of the MUA as required by law.

The 2021 Connection Fee is four thousand and four dollars (\$4,219) per equivalent dwelling unit for the costs to the MUA. The water connection fee applies to all User applicants. The minimum connection fee shall be equal to that for one equivalent dwelling unit. An equivalent dwelling unit is defined as an average daily water demand of 320 gallons. The number of equivalent dwelling units shall be determined by dividing the average daily water demand determined for the service unit by the average daily demand for an equivalent dwelling unit defined in this section and rounding the result upward to the nearest whole number of equivalent dwelling units. The average daily demand for the service unit shall be determined in accordance with N.J.A.C. 7:10-12.6 for nonresidential demands and N.J.A.C. 5:21-5.1 for residential demands. The MUA shall determine the average daily demand for the service unity by such means that are in its opinion fair and equitable in any case where the average daily demand cannot be reasonably established using N.J.A.C. 7:10-12.6 or N.J.A.C. 5:21-5.1.

C. Payment

The Tapping Fee (or Inspection Fee) and Connection Fee must be paid in full for all service units within a premises before water service is provided to any part of the premises. In the case of a development constructed in approved phases or stages, the MUA may consider additional options. Any such alterations in the timing of developer's payments shall be subject to approval by the Members of the MUA at a duly constituted meeting upon written request of the Developer setting forth nature of the project and the reasons for the requested payment plan.

D. Reductions to Tapping Fee and Connection Fee

Public housing authorities and non-profit organizations building affordable housing projects shall receive a fifty percent (50%) reduction of the Tapping Fee and/or Connection Fee as required by N.J.S.A. 40:14B-22.3.

A credit for a previously paid Tapping Fee and/or Connection may be applied to units damages by a catastrophic event as required and defined by N.J.S.A. 40:14B-22.4.

The equivalent of one (1) Connection Fee may be waived by the Members of the MUA in connection with an application by the Boroughs of Haledon or North Haledon for water service to a direct public project of either of those entities. Any such waiver shall be subject to approval by the Members of the MUA at a duly constituted meeting upon written request of the Boroughs of Haledon or North Haledon setting forth the nature of the public project and the reasons for the requested waiver.

No connection fee shall be charged to any premises previously lawfully connected to the water system unless (i) additional service units are to be connected to the system; (ii) there is a material change in the nature of the service to be provided such as the size of the service, number of service lines one similar items; or (iii) such premises has been abandoned and disconnected from the water system for a period of two years. A premise shall be deemed to be disconnected from the Water System if it is physically disconnected or if water service is discontinued without payments being made for twenty-four (24) consecutive months. In appropriate situations, the MUA may allow a credit to the number of services units previously connected to the system.

5. Miscellaneous Fees

A. Application/Escrow Fees

The MUA may impose an application and/or escrow fee which is due and payable upon the submission of any new service connection application. The MUA shall determine amount of these fees that are in its opinion fair and equitable in any case and the fees shall be set forth on the new service application.

B. Return Check Charge

A return check fee of \$35.00 shall be charged whenever a check is returned for insufficient funds. Returned checks of \$200 or more must be satisfied with a certified check, cash, or money order.

6. Meter Testing Fee

Upon a customer request, a water meter will be tested. The customers will have the following two (2) options for a meter test: (1) current meter will be removed, tested and reinstalled within a three (3) hour time period by MUA staff at no cost to the customer; however, access to the customer's premises will be needed at the beginning and the end of the time period to complete the reinstallation and the customer will not have water service while the meter removed unless a temporary meter is available to be installed while the meter is being tested; however, the availability of a temporary meter is not in any way guaranteed; or (2) current meter will be removed and a new meter installed permanently. The MUA will test the meter removed. If the removed meter's accuracy is outside the accuracy limits for a new or rebuilt meter found in the AWWA Standard for the type of meter being tested, no fee shall be charged. If the removed meter test results are within the accuracy limits found in the AWWA Standard, the customer shall pay a charge of two hundred fifty dollars (\$250.00).

MANCHESTER UTILITIES AUTHORITY SCHEDULE OF CURRENT RATES RATE SCHEDULE V STANDARD TERMS AND CONDITIONS (Effective January 1, 2022)

In case service is shutoff at the curb box for any of the causes herein described, it shall not be turned on until the user has paid to the MUA a fee of \$153.00 for each turn-off and turn-on. If the curb box is found to be inaccessible, the user shall pay, in addition to the shutoff and turn-on fees, the cost of uncovering and restoring it to proper condition.

The user shall pay to the MUA a fee of \$34.25 for each requested final water reading. If the final water reading is requested in anticipation of a real estate transaction, the final water reading shall be the responsibility of the property owner/seller.

Winter Termination Program

The Winter Termination Program runs annually from November 15 through March 15 and is available for eligible residential customers to prevent water service shutoffs during the period of the winter season.

All customers who enroll in the Winter Termination Program are required to establish a 12-month budget payment plan with the MUA and should make every effort to post payments while enrolled in the program. While service cannot be terminated during the winter moratorium, customers are responsible for their water utility bill balance once the Winter Termination Program ends on March 15.

Customers who receive benefits from any of the following programs are eligible to enroll in the Winter Termination Program:

- Lifeline Credit:
- Federal Home Energy Assistance;
- Work First New Jersey-Temporary Assistance to Needy Families;
- Federal Supplemental Security Income;
- Pharmaceutical Assistance to the Aged and Disabled;
- Work First New Jersey/General Assistance Benefits; and
- Universal Service Fund.

Customers must provide proof of their receipt of the above benefits in order to qualify for the program.

AUTHORITY CONTACT INFORMATION 2022 (2022-2023)

Please complete the following information regarding this Authority. <u>All</u> information requested below must be completed.

MANCHESTER UTILI	TIES AUTI	HORITY	
20-1209750			
510 BELMONT AVENUE			
HALEDON	· · · · · · · · · · · · · · · · · · ·	NJ	07508
973-942-6538	Fax:	973-9	42-8549
ROBERT MCNINCH (2	2)		
401 WANAQUE AVEN	IUE		
POMTON LAKES		NJ	07442
973-835-7900	Fax:	973-8	35-6631
RMCNINCH@W-			
CPA.COM		<u> </u>	
DENISE WAHAD]	
	itle	J	
DENISE WAHAD	itle Fax:	973-94	12-8549
DENISE WAHAD ese functions under another T	Fax:	973-94	12-8549
DENISE WAHAD ese functions under another T 973-942-6538	Fax:	973-94	12-8549
DENISE WAHAD ese functions under another T 973-942-6538 DWAHAD@MUAWAT	Fax: TER.NET	973-94	12-8549
DENISE WAHAD ese functions under another T 973-942-6538 DWAHAD@MUAWAT DENISE WAHAD acse functions under another T	Fax: TER.NET	973-94	
DENISE WAHAD ese functions under another T 973-942-6538 DWAHAD@MUAWAT DENISE WAHAD asse functions under another	Fax: TER.NET Title Fax:		
DENISE WAHAD ese functions under another T 973-942-6538 DWAHAD@MUAWAT DENISE WAHAD aese functions under another T 973-942-6538	Fax: TER.NET Title Fax:		
DENISE WAHAD ese functions under another T 973-942-6538 DWAHAD@MUAWAT DENISE WAHAD ese functions under another T 973-942-6538 DWAHAD@MUAWAT	Fax: FER.NET Title Fax: FER.NET		
	20-1209750 510 BELMONT AVEN HALEDON 973-942-6538 ROBERT MCNINCH (2 401 WANAQUE AVEN POMTON LAKES 973-835-7900 RMCNINCH@W-	20-1209750 510 BELMONT AVENUE HALEDON 973-942-6538 Fax: ROBERT MCNINCH (2) 401 WANAQUE AVENUE POMTON LAKES 973-835-7900 Fax: RMCNINCH@W-	510 BELMONT AVENUE HALEDON NJ 973-942-6538 Fax: 973-9 ROBERT MCNINCH (2) 401 WANAQUE AVENUE POMTON LAKES NJ 973-835-7900 Fax: 973-8 RMCNINCH@W- POMTON LAKES POMTON LAKES

(2) I have assisted in the preparation of this budget with information provided to me by the Manchester Utilities Authority.

RMCNINCH@W-CPA.COM

POMPTON LAKES

973-835-7900

NJ

Fax:

973-835-6631

07442

City, State, Zip:

Phone: (ext.)

E-mail:

AUTHORITY INFORMATIONAL QUESTIONNAIRE

MANCHESTER UTILITIES

FISCAL YEAR: FROM: JAN. 1, 2022 TO: DEC. 31, 2022

Answer all questions below completely and attach additional information as required.

- Provide the number of individuals employed in (Use Most Recent W-3 Available 2019 or 2020) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: N/A THE AUTHORITY HAS NO PAID EMPLOYEES.
 Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2019 or 2020) Transmittal of Wage and Tax Statements: N/A
 Provide the number of regular voting members of the governing body: 5 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (Regional Authorities may have more than 7 members) s per statute for your Authority)
 Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31. 2020 or 2021 deadline has passed 2020 or 2021) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html before answering)

 YES If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NO
 - If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authorities procedures for all individuals listed on Page N-4 (2 of 2). N/A NO EMPLOYEES

- 11) Did the Authority pay for meals or catering during the current fiscal year? NO If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4?

 NO If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

	provide an expansional amperium a session
13)) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other
	employee of the Authority?
	a. First class or charter travel NO
	b. Travel for companions NO
	c. Tax indemnification and gross-up payments NO
	d. Discretionary spending account NO
	e. Housing allowance or residence for personal use NO
	f. Payments for business use of personal residence NO
	g. Vehicle/auto allowance or vehicle for personal use NO
	h. Health or social club dues or initiation fees NO
	i. Personal services (i.e.: maid, chauffeur, chef) NO
	If the answer to any of the above is "yes." attach a description of the transaction including the name

If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? N/A If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? NO_If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses?
 NO If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate?

 NO If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? NO If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES, HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

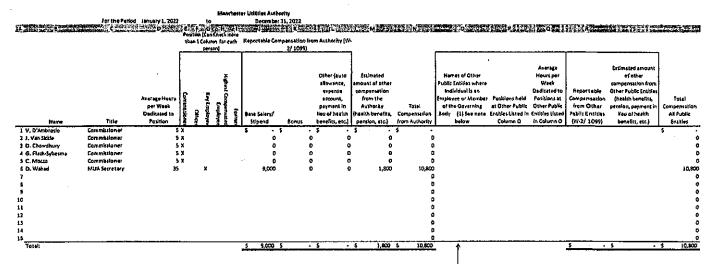
MANCHESTER UTILITIES AUTHORITY

FISCAL YEAR: FROM: JAN. 1, 2022 TO: DEC. 31, 2022

Complete the attached table for all persons required to be listed per #1-4 below.

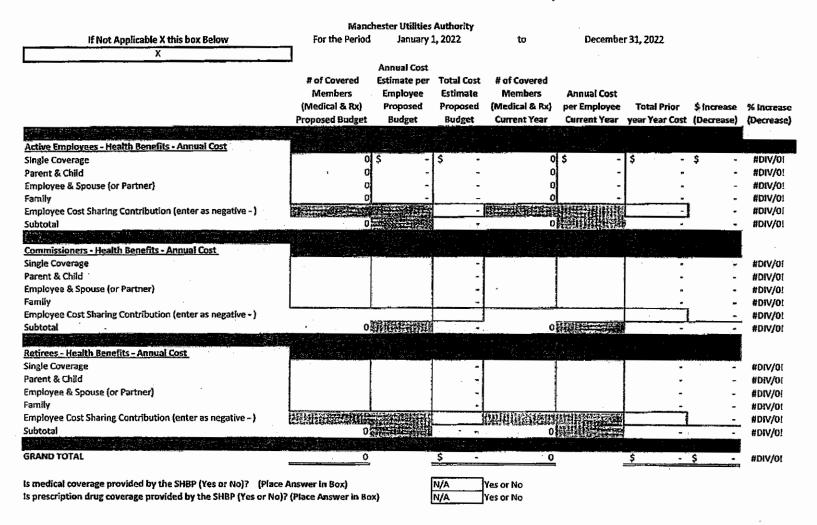
- List all of the Authority's current commissioners and officers and amount of compensation from the Authority
 and any other public entities as defined below. Enter zero if no compensation was paid.
- List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's <u>former</u> officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's <u>former</u> commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.
- Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.
- Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:
 - a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
 - b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.
- Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.
- Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.
- Reportable compensation: (<u>Use the Most Recent W-2 available 2020 or 2021</u>. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2022, the <u>most recent W-2</u> and 1099 should be used 2021 or 2020 (60 days prior to start of budget year is November 1, 2021, with 2020 being the most recent calendar year ended), and for fiscal years ending June 30, 2022, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2022, with 2021 being the most recent calendar year ended).
- Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)



[1] Insert "None" in this column for each individual that does not hald a position with enother Public Entit

Schedule of Health Benefits - Detailed Cost Analysis



Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Manchester Utilities Authority

For the Period	January 1, 2022	to	Decem	ber 3	1, 202	2
Complete the below table for the Authority's accrued	liability for compensated absen	es.				
X Box if Authority has no Compensated Abcences	X				_	_
·			Legai Ba			
•		1	(check ap	онса.	oie itei	ms)
Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual	Agreement
						
				-		· ·
Total liability for accumulated compensated absences	at beginning of current year	\$ -				

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

Manchester Utilities Authority For the Period January 1, 2022 to December 31, 2022 If No Shared Services X this Box Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services. Amount to be Received by/ Agreement Comments (Enter more specifics if Effective Agreement Paid from Name of Entity Receiving Service Type of Shared Service Provided needed) Authority Name of Entity Providing Service Date **End Date** 1/1/2020 in negotiation \$ 409,354 Borough of Haledon Manchester UA Personnel

2022 (2022-2023) AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Manchester Utilities Authority

For the Period

January 1, 2022

to

December 31, 2022

			FY 2022 I	Proposed I	Budaet			FY 2021 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% increase (Decrease) Proposed vs. Adopted
				1000000			Total Ali	Total All		7 (Supplied
	Water	N/A	N/A	N/A	N/A	N/A	Operations	Operations	All Operations	All Operations
REVENUES										
Total Operating Revenues	\$ 3,190,000	\$ -	\$ -	\$ - \$	- \$	•	\$ 3,190,000	\$ 3,131,000	\$ 59,000	1.9%
Total Non-Operating Revenues	40,000					· •	40,000	40,000		0.0%
Total Anticipated Revenues	3,230,000	<u>.</u>	<u> </u>	 -	-		3,230,000	3,171,000	59,000	1.9%
APPROPRIATIONS	•								ů.	
Total Administration	250,000	-	•	-	-	-	250,000	247,000	3,000	1.2%
Total Cost of Providing Services	2,519,268	-	-	•	•	-	2,519,268	2,459,517	59,751	2.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	414,199	.			· 	•	414,199	411,242	2,957	0.7%
Total Operating Appropriations	3,183,467	-	-	•	-	-	3,183,467	3,117,759	65,708	2.1%
Total Interest Payments on Debt Total Other Non-Operating Appropriations	133,433	-	-	-	 -	-	133,433	140,241	(6,808)	-4.9% #D!V/0!
Total Non-Operating Appropriations	133,433	-	-	-	•	-	133,433	140,241	(6,808)	-4.9%
Accumulated Deficit		-		•						#DIV/01
Total Appropriations and Accumulated Deficit	3,316,900	•	• •	-		-	3,316,900	3,258,000	58,900	1.8%
Less: Total Unrestricted Net Position Utilized	86,900			-	-	<u>-</u>	86,900	87,000	(100)	-0.1%
Net Total Appropriations	3,230,000			•	-	-	3,230,000	3,171,000	59,000	1.9%
ANTICIPATED SURPLUS (DEFICIT)	<u>\$</u> -	\$ <u>-</u>	s - :	s ·- s	- \$		\$ -	<u>s -</u>	\$ -	#DIV/OI

Revenue Schedule

Manchester Utilities Authority 2022 to December 31, 2022

January 1, 2022

			FY 2022	Propose	d Rudas			FY	2021 Adopted Budget	(Da	ncrease crease) cosed vs. dopted	% increase (Decrease) Proposed vs.
			112044	riopost	u Duuge		Total All		Total All		оргев	Adopted
	Water	N/A	N/A	N/A	N/A	N/A			Operations	Allo	Derations	All Operations
OPERATING REVENUES									0,000,000,000		P C10(10)13	- Cheminalia
Service Charges												
Residential	3,190,000						\$ 3,190,000	s	3,131,000	\$	59,000	1.9%
Business/Commercial	.,						1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1	•		•	55,000	#DIV/01
Industrial												#DIV/OI
Intergovernmental]										-	#DIV/OI
Other	<u> </u>						} -		_			#DIV/OI
Total Service Charges	3,190,000				-		- 3,190,000		3,131,000		59,000	1,9%
Connection Fees										_		
Residential	[-	#DIV/01
Business/Commercial											-	#DIV/01
Industrial									-		-	#DIV/OI
Intergovernmental									-		-	#DIV/01
Other												#DIV/01
Total Connection Fees			-		•						·	#DIV/01
Parking Fees										,		
Meters									•			#DIV/01
Permits	!										-	#DIV/OI
Fines/Penalties									•		•	#DIV/01
Other							-					#DIV/Of
Total Parking Fees			•		-	-				_		#DIV/OI
Other Operating Revenues (List)												
Type In (Grant, Other Rev)	ŀ								•		•	#DIV/OI
Type in (Grant, Other Rev)	ŀ						•		٠		•	#DIV/OI
Type In (Grant, Other Rev)	l						· ·		•		•	#DIV/01
Type in (Grant, Other Rev)	ĺ						· ·		•		•	#DIV/01
Type in (Grant, Other Rev)							- 1		-		•	#DIV/01
Type In (Grant, Other Rev)									-		-	#DIV/01
Type In (Grant, Other Rev)	}										-	#DIV/OI
Type In (Grant, Other Rev)	Į.						-		-		-	#DIV/0!
Type In (Grant, Other Rev)									-		-	#DIV/OL
Type in (Grant, Other Rev)							-		-		-	#DIV/OI
Type In (Grant, Other Rev)	<u></u>										<u> </u>	#DIV/O!
Total Other Revenue					<u> </u>	-	•					#DIV/O!
Total Operating Revenues	3,190,000		•	•	•	-	- 3,190,000		3,131,000		59,000	1.9%
NON-OPERATING REVENUES	,					,						
Other Non-Operating Revenues (List)	20.000						~					
Miscellaneous	30,000						30,000		30,000		•	0.0%
Type In	l								-		. •	#DIV/OI
Type in							•		•		•	#DIV/OI
Type in	1						-		-		•	#DIV/OI
Type in							"		-		•	#DIV/OL
Type in	70.000				<u> </u>						<u> </u>	#DIV/01
Total Other Non-Operating Revenue	30,000		-	<u> </u>	•	<u> </u>	- 30,000	_	30,000	_	- _	0.0%
interest on investments & Deposits (List) Interest Earned	10.000						i		40.000			
Penalties	10,000						10,000		10,000		-	0.0%
Other	1								-		•	#DIV/01
Total Interest			_									#D(V/O)
	10,000				<u>. </u>	-	- 10,000		10,000	_		0.0%
Total Non-Operating Revenues TOTAL ANTICIPATED REVENUES	40,000				. ^		- 40,000		40,000	_		0.0%
TOTAL MATICIPATED REVENUES	\$ 3,230,000	>	- \$	- \$	· \$	<i>-</i> \$	- \$ 3,230,000	\$	3,171,000	\$	59,000	1.9%

Prior Year Adopted Revenue Schedule

Manchester Utilities Authority

			FY 20.	21 Adopted Bi	udget '		
	18/04	N/ZA	N/A	N/A	M/A	N/A	Total Ali Operations
OPERATING REVENUES	Water	N/A	N/A	N/A	N/A	N/A	Operations
Service Charges							
Residential	3,131,000						\$ 3,131,000
Business/Commercial	3,131,000						Q 2,131,000
Industrial							1 .
Intergovernmental]
Other	į						
-	2 121 000		 				3,131,000
Total Service Charges Connection Fees	3,131,000		-	•			3,131,000
Residential							٦
	i						· · ·
Business/Commercial	1						1
Industrial							1
Intergovernmental	1						1
Other	<u> </u>			*			
Total Connection Fees	-	•	5M	-			•
Parking Fees							-
Meters							
Permits	Į.						1
Fines/Penalties	1						ļ
Other							
Total Parking Fees				-	<u></u>		<u> </u>
Other Operating Revenues (List)							_
N/A							
N/A	1						1
N/A							
N/A							1
N/A							· 1
N/A	ļ						· j
N/A							· [
N/A	Ĭ						1
N/A	Į.					•	
N/A	i						
N/A	1						j .
Total Other Revenue	·	-		-	-		
Total Operating Revenues	3,131,000		-		•		- 3,131,000
NON-OPERATING REVENUES				,			
Other Non-Operating Revenues (List)							
Miscellaneous	30,000						30,000
N/A) 30,000			•			1
N/A							}
N/A							j
•	1						-
N/A	1						1
N/A	70.000						- 30,000
Other Non-Operating Revenues	30,000		•	<u>.</u>			- 30,00
Interest on Investments & Deposits	45.464	 					7 40.00
Interest Earned	10,000					•	10,00
Penalties	1						1
Other							
Total Interest	10,000		<u></u>	•			- 10,00
Total Non-Operating Revenues	40,000	-	-		-	,	- 40,00
TOTAL ANTICIPATED REVENUES	\$ 3,171,000	\$ -	\$ -	\$.	\$ -	\$	- \$ 3,171,000

Appropriations Schedule

For the Period

January 1, 2022

Manchester Utilities Authority 2022 to December 31, 2022

	FY 2022 Proposed Budget				Total Ali	FY 2021 Adapted Budget Total Ali	\$ increase (Decrease) Proposed vs. Adopted	% increase (Decrease) Proposed vs. Adopted		
	Water	N/A	N/A	N/A	N/A	N/A	Operations	Operations	All Operations	All Operation
PERATING APPROPRIATIONS										
dministration - Personnel							1.			
Salary & Wages							\$ -	\$.	\$ -	NDIV/OI
Fringe Benefits							<u> </u>			#DIV/0I
Total Administration - Personnel dministration - Other (List)		•	•	•	•	<u> </u>		<u>.</u>		#DIV/OI
See attached F-4s	250,000						250,000	247,000	3,000	1.2
N/A	230,000						220,000	217,000	3,000	#DIV/0!
N/A									-	#DIV/OI
N/A										#DIV/01
Miscellaneous Administration*										#DIV/OI
Total Administration - Other	250,000	•					2\$0,000	247,000	3,000	1.2
Total Administration	250,000				-		250,000	247,000	3,000	1.
ost of Providing Services - Personnel										
Salary & Wages				• • • • • • • • • • • • • • • • • • • •	· · · · · · · · · · · · · · · · · · ·		1 -			#DIV/01
Fringe Benefits										#DIV/01
Total COPS - Personnel							-			#DIV/01
ost of Providing Services - Other (List)										
See attached F-4a	2,519,268						2,519,268	2,459,517	59,751	2.
N/A					•			-	•	#DIV/01
N/A				,			-	-	•	#DIV/0I
N/A							-	-	-	#DIV/01
Miscellaneous COP5*										#DIV/01
Total COPS - Other	2,519,268	•			•		2,519,268	2,459,517	59,751	2.
Total Cost of Providing Services	2,519,258	•		•		:	2,519,268	2,459,517	59,751	2.
otal Principal Payments on Debt Service in										
eu of Depreciation	414,199		-		 		414,199	411,242	2,957	0.3
Total Operating Appropriations	3,183,467					:	3,183,467	3,117,759	65,708	2.
ON-OPERATING APPROPRIATIONS							***		te 0.043	
otal Interest Payments on Debt	133,433			•			133,433	140,241	(6,808)	-4,5 4001/01
perations & Maintenance Reserve								•	•	#DIV/OI
enewal & Replacement Reserve	[· -	•	-	#DIV/OI #DIV/OI
lunicipality/County Appropriation	Ì							-	•	#DIV/OI
ther Reserves Total Non-Operating Appropriations	133,433					-	133,433	140,241	(6,808)	#DIV/GI
OTAL APPROPRIATIONS	3,316,900	<u>:</u>	<u>-</u>	· · · · · · · ·			3,316,900	3,258,000	58,900	1.1
CCUMULATED DEFICIT	3,310,900				<u>-</u> -		7,510,500		30,000	#DIV/01
OTAL APPROPRIATIONS & ACCUMULATED			***							*********
EFICIT	3,316,900	_	_	_	_	_	3,316,900	3,258,000	58,900	1.8
NRESTRICTED NET POSITION UTILIZED	0,020,000						-1	2,22,000		• • •
tunicipality/County Appropriation	_	_	_					_		#DIV/OI
ther	85,900		-				86,900	87,000	(100)	-0.:
Total Unrestricted Net Position Utilized	85,900						86,900	87,000	(100)	-0.3
TOTAL NET APPROPRIATIONS		\$.		ş ·	\$.	\$.	\$ 3,230,000	\$ 3,171,000	\$ 59,000	1.9

Manchester Utilities Authorit

For the Period

Janeary 1, 2022

December 31, 2022

	FY 2022 Proposed Budget						
	Water	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
Administration - Other							
Administrative Expenses:							
Office Supplies	4,000						4,000
Postage	5,000						5,000
Administrative	35,000						35,000
Service Contracts	5,000						5,000
State Fees & Taxes	5,000						5,000
Bank fees	1,000						1,000
Professional Fees:							
General Legal Service	76,000						75,000
Audit	40,600						40,000
Bookkeeping Services	21,000						21,000
General Engineering	58,000						58,000
Total Admin - Other	250,000						250,00
ost of Providing Services - Other							
Borough Contract	490,000						490,00
Borough Overtime	20,000						20.00
Miscellaneous	10,030						10,00
Telephone	30,090						30,00
Maintenance to Buildings	2,000						2,00
Dues & Subscriptions	1,600						1,60
Legal Ads	3,000						3,00
Pump Maintenance	5,000						5,00
Purchase of Water - PVWC	1,359,000						1,369,000
Repairs - PVVC	178,000						178,000
PSE&G	115,000						115,00
Hydrant / Meter Repairs	32,000						32,00
Computer Maint, & Software	7,000						7,00
Chemicals	8,000						8,00
Insurance - Other	2,000						2,00
License Operator	27,000						27,00
Permits	3,000						3,00
Meter Purchase & Repairs	16,000						16,00
Lab Testing	15,500						15,50
Other Direct Costs	185,168						185,16
Total COPS - Other	2,519,268			•			2,519,261

Prior Year Adopted Appropriations Schedule

Manchester Utilities Authority

	FY 2021 Adopted Budget							
	Minton	as da						Total All
DOED ÉTIMO ADED ADDIATIONA	Water	N/A	N/A	N/A	N/A	N/A	0	perations
OPERATING APPROPRIATIONS								
Administration - Personnel							٦.	
Salary & Wages							\$	
Fringe Benefits							<u> Т. </u>	
Total Administration - Personnel								
Administration - Other (List)							-	
See attached F-4a	247,000							247,00
Type in Description								
Type In Description]	
Type In Description								
Miscellaneous Administration*			· · · · · · · · · · · · · · · · · · ·		······································			•
Total Administration - Other	247,000	•	<u> </u>	-				247,00
Total Administration	247,000		•	•	-			247,00
ost of Providing Services - Personnel							_	
Salary & Wages	į							
Fringe Benefits							<u> </u>	
Total COPS - Personnel			-	-	•			
ost of Providing Services - Other (List)								
See attached F-4a	2,459,517						1	2,459,51
Type In Description								
Type in Description				`			1	
Type In Description	<u> </u>						1	
Miscellaneous COPS*							1	
Total COPS - Other	2,459,517		-	-	-	•		2,459,51
Total Cost of Providing Services	2,459,517	-	-			-		2,459,51
otal Principal Payments on Debt Service in Lieu								
f Depreciation	411,242	•	-		-	-		411,24
Total Operating Appropriations	3,117,759			-	-			3,117,75
ON-OPERATING APPROPRIATIONS								
Total Interest Payments on Debt	140,241	<u>-</u>	-	-	-	-		140,24
perations & Maintenance Reserve							٦	
Renewal & Replacement Reserve	•							
Municipality/County Appropriation								
Other Reserves								
Total Non-Operating Appropriations	140,241	*	•	-	-	•	-	140,24
OTAL APPROPRIATIONS	3,258,000	-	-					3,258,00
ACCUMULATED DEFICIT							7	-,,
TOTAL APPROPRIATIONS & ACCUMULATED								
DEFICIT	3,258,000		_					3,258,00
INRESTRICTED NET POSITION UTILIZED	0,200,000				- · · · · · · · · · · · · · · · · · · ·			21226100
Aunicipality/County Appropriation			_	_		_		
Other	87,000					· <u>-</u>	٦ .	87,00
Total Unrestricted Net Position Utilized	87,000				- 			
TOTAL NET APPROPRIATIONS	\$ 3,171,000	<u>.</u>	\$ -	<u>-</u> \$ -	\$ -	\$.	5	87,00
	マース・エノエノロリリ	→ -	· ·	~ −	· ·	* ب	Ţ	3,171,00

Manchester Utilities Authority January 1, 2022 to

December 31, 2022

	FY2021 Adopted Budget									
	Water	N/A	N/A	N/A	N/A	N/A	Total All Operations			
PERATING APPROPRIATIONS										
Administration - Other										
Administrative Expenses:										
Office Supplies	4,000						4,900			
Postage	5,000						5,000			
Administrative	35,000						35,00			
Service Contracts	5.000						5,00			
State Fees & Taxes	5,000						5,004			
Bank Fees	1,000						1,00			
Professional Fees:	-									
General Legal Service	75,000						76,00			
Audit	49,000						40,00			
Bookkeeping Services	21,000						21,00			
General Engineering	55,000						55,00			
Total Admin - Other	247,000			-			247,00			
ast of Providing Services - Other				·····						
Borough Contract	460,000						460,00			
Borough Overtime	20,000						20,00			
Miscellaneous	10.000						10,00			
Telephone	30,000						30,00			
Maintenance to Buildings	2,000						2,00			
Dues & Subscriptions	1,600						1,50			
Legal Ads	3.000						3,00			
Pump Maintenance	5,000						5.00			
Purchase of Water - PVWC	1,329,000						1,329,00			
Repairs - PVWC	175,000						175.00			
PSE&G	115,000						115,00			
Hydrant / Meter Repairs	32,000						32,00			
Computer Maint. & Softwore	7,000						7,01			
Chemicals	B,000						8,0			
Insurance - Other	2,000						2.00			
License Operator	26,000						25,00			
Permits	3,000						3,00			
Meter Purchase & Repairs	16,000						16,00			
Lab Testing	15,000						15.00			
Other Direct Costs	199,917						199,9			
Tetal COPS - Other	2,459,517						2,459,51			

Debt Service Schedule - Principal

Manchester Utilities Authority

if Authority has no debt X this box												
		eted Budget ear 2021		Proposed adget Year 2022		2023	2024	2025	2026	2027	Thereafter	Total Principal Outstanding
Water												
See attached F-6a	\$	411,242	\$	414,199	\$	349,229 \$	351,339 \$	358,524 \$	360,792 \$	363,143 \$	3,617,355	\$ 5,814,581
N/A												-
N/A												-
N/A												
Total Principal		411,242		414,199		349,229	351,339	358,524	360,792	363,143	3,617,355	5,814,581
N/A										,		
N/A												-
N/A												-
N/A												-
N/A												_
Total Principal				-			-	-		-		
N/A			_									
N/A								,.				_
N/A												_
N/A												
N/A												_
Total Principal										-	•	
N/A												
N/A												_
N/A												_
N/A												
N/A												· -
Total Principal								•				
N/A												
N/A												
N/A												•
N/A		•										•
N/A												-
												. 4
Total Principal				.		-				<u> </u>	 -	
N/A												
N/A		-										-
N/A												-
N/A											,	-
N/A	<u> </u>											
Total Principal							•				-	
TOTAL PRINCIPAL ALL OPERATIONS	\$	411,242	\$	414,199	\$	349,229 \$	351,339 \$	358,524 \$	360,792 \$	363,143 \$	3,617,355	\$ 5,814,581
1-4*			- FAT -									
Indicate the Authority's most recent be		ona the year loody's		raung by raun Fitch		e. dard & Poors					•	
Bond Rating		· ·		rich	Stune	JUIG & POUTS						
Year of Last Rating			_									
rear of Last welling						·						

5 Year Debt Service Schedule - Principal

Manchester Utilities Authority

Fiscal Year Beginning in

							 					•		
	•	rent Year (2021)		2022		2023	2024	2025	2026		2027	۲	hereafter	al Principal tstanding
Water .	-													
NJEIT Series 2010A (Trust)	\$	71,000	`\$	72,000	5	-	\$ -	\$ •	\$ -	\$	-	\$	-	\$ 72,000
NJEIT Series 2010A (Fund)		70,031		70,031		70,031	70,031	70,031	70,031		70,031		9,487	429,673
NJEIT Series 2013A (Trust)		15,000		15,000		15,000	15,000	15,000	15,000		15,000		100,000	190,000
NJEIT Series 2013A (Fund)		15,466		15,466		15,466	15,466	15,466	15,466		15,46 6		31,960	124,756
NJEIT Series 2014A (Trust)		25,000		25,000		25,000	25,000	30,000	30,000		30,000		200,000	365,000
NJEIT Series 2014A (Fund)		82,046		82,046		82,046	82,046	82,046	82,046		82,046		371,567	863,843
NJEIT Series 2017A (Trust)		15,000		15,000		20,000	20,000	20,000	20,000	-	20,000	•	235,000	350,000
NJETT Series 2017A (Fund)		64,458		64,457		64,457	64,458	64,457	64,457		64,455		550,780	937,521
USDA Loan #1		28,883		29,829		30,806	31,816	32,858	33,935		35,046		965,751	1,160,041
USDA Loan # 2		24,358		25,370		26,423	 27,522	28,666	 29,857		31,099		1,152,810	1,321,747
Total Principal		411,242		414,199		349,229	 351,339	358,524	360,792		363,143		3,617,355	5,814,581

Debt Service Schedule - Interest

Manchester Utilities Authority

If Authority has no debt X this box													
		pted Budget ear 2021		Proposed Idget Year 2022		2023		cal Year Ending i 2024	2025	2026	2027	Thereafter	Total Interest Payments Outstanding
Water													
See attached F-7a	\$	140,241	\$	133,433	\$	121,873	\$	116,764 \$	111,577	\$ 106,959	\$ 102,656	\$ 1,059,389	\$ 1,752,651
N/A													-
N/A													_
N/A	_	140,241	_	133,433		121,873		116,764	111,577	106,959	102,656	1,059,389	1,752,651
Total Interest Payments		140,241	_	155,435		121,073		110,704	111,577	100,5,55	202,030	1,035,363	1,752,051
N/A N/A													
N/A													-
N/A													-
N/A													_
Total Interest Payments		-				<u>-</u> -				_			-
N/A													
N/A													-
N/A				-									**
N/A													-
N/A													
Total Interest Payments		-				-						·	<u> </u>
N/A													
N/A													-
N/A													
N/A													-
N/A						<u> </u>		···-					- -
Total Interest Payments			_	<u>-</u>		 			.				·
N/A													
N/A N/A													-
N/A													-
N/A													-
Total Interest Payments								*					
N/A												·	 ,
N/A													_
N/A													
N/A													-
N/A													_
Total Interest Payments				-			~						
TOTAL INTEREST ALL OPERATIONS	\$	140,241	\$	133,433	\$	121,873	\$	116,764 \$	111,577	\$ 106,959	\$ 102,656	\$ 1,059,389	\$ 1,752,651

5 Year Debt Service Schedule - Interest

Manchester Utilities Authority

Fiscal Year Beginning in

			 · · ·							M	•			
	•	rent Year (2021)	 2022	 2023	2024	2025	_	2026		2027	Ther	eafter		i Principal tstanding
Water				 		•				<u> </u>		• <u>•</u> •		
NJEIT Series 2010A (Trust)	\$	9,180	\$ 6,930	\$ -	\$ -	\$ -	\$	-	\$.	-	\$	•	\$	6,930
NJEIT Series 2013A (Trust)		7,890	7,290	6,690	5,940	5,190		4,740		4,290		13,200		47,340
NJEIT Series 2014A (Trust)		15,376	14,125	12,876	11,626	10,376		9,476		8,576		31,616		98,672
NJETT Series 2017A (Trust)		14,262	13,512	12,762	11,762	10,761		9,761		9,161		49,608		117,327
USDA Loan # 1		38,407	37,461	36,484	35,474	34,432		33,355		32,243	3	345,430		554,879
USDA Loan # 2		55,126	54,114	53,061	 51,962	50,818		49,627		48,386	- 6	19,535		927,503
Total Interest		140,241	133,433	121,873	115,764	111,577		106,959		102,656	1,0	159,389	:	1,752,651

Net Position Reconciliation

Manchester Utilities Authority

For the Period

January 1, 2022

to

December 31, 2022

FY 2022 Proposed Budget

Total All N/A Water N/A N/A N/A N/A Operations TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1) \$ 11,317,407 \$ 11,317,407 10,998,169 10,998,169 Less: Invested in Capital Assets, Net of Related Debt (1) Less: Restricted for Debt Service Reserve (1) Less: Other Restricted Net Position (1) Total Unrestricted Net Position (1) 319,238 319,238 Less: Designated for Non-Operating Improvements & Repairs Less: Designated for Rate Stabilization 91,000 91,000 Less: Other Designated by Resolution Plus: Accrued Unfunded Pension Liability (1) 27,977 27,977 Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1) Plus: Estimated Income (Loss) on Current Year Operations (2) Plus: Other Adjustments (attach schedule) UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET 256.215 256,215 Unrestricted Net Position Utilized to Balance Proposed Budget 86,900 86,900 Unrestricted Net Position Utilized in Proposed Capital Budget Appropriation to Municipality/County (3) Total Unrestricted Net Position Utilized in Proposed Budget 86,900 86,900 PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR Last issued Audit Report (4) 169,315 \$ - S 169,315 (1) Total of all operations for this line item must agree to audited financial statements. (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations. (3) Amount may not exceed 5% of total operating appropriations. See calculation below. Maximum Allowable Appropriation to Municipality/County \$ 159,173 \$ 159,173 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit. including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2022 (2022-2023)
MANCHESTER
UTILITIES
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2022 (2022-2022) CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

MANCHESTER UTILITIES AUTHORITY

FISCAL YEAR: FROM: JAN. 1, 2022 TO: DEC. 31, 2022 enter X to the left if this paragraph is applicable It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Manchester Utilities Authority, on the 13th day of December, 2022. [X] enter X to the left if this paragraph is applicable It is hereby certified that the governing body of the Machael Unified Authority have elected NOT to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): Officer's Signature: Name: Title: SECRETARY 510 BELMONT AVENUE Address:

Fax Number:

973-942-8549

HALEDON, NJ 07508

DWAHAD@MUAWATER.NET

973-942-6538

Phone Number: E-mail address

2022 (2022-2023) CAPITAL BUDGET/PROGRAM MESSAGE

MANCHESTER UTILITIES AUTHORITY

FISCAL YEAR: FROM: JAN. 1, 2022 TO: DEC. 31, 2022

Has each municipality or county affected by the actions of the authority participated in the development of the
capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This
may include the governing body or certain officials such as planning boards, Construction Code Officials) as
to these Projects?

NOT APPLICABLE.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

NOT APPLICABLE.

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

NOT APPLICABLE.

 If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

NOT APPLICABLE.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

NOT APPLICABLE.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

NOT APPLICABLE.

Add additional sheets if necessary.

Proposed Capital Budget

Manchester Utilities Authority

For the Period

January 1, 2022

0

December 31, 2022

		Funding Sources										
	Failuage d Tetal	Numericked Mark	Renewal & Unrestricted Net Replacement Debt									
	Estimated Total Cost	Position Utilized	Reserve		Capital Grants	Other Sources						
/ater												
N/A	_ \$ -											
N/A												
N/A		-	•									
N/A		1										
Total		·	-		-							
/A												
N/A			• • • • • • • • • • • • • • • • • • • •			,						
N/A	-											
N/A	_											
N/A	-											
Total	*		•	-	-							
/A												
N/A	-											
N/A				.'								
N/A												
N/A												
Total	-	•	-	-	•							
/A												
N/A	つ .											
N/A	_											
N/A	_											
N/A												
Total	*	•	-									
/A												
N/A	-		<u> </u>									
N/A				,								
N/A	-		,									
N/A	-											
Total	-	~										
I/A												
N/A												
N/A												
N/A												
N/A		1										
Total	_				-							
OTAL PROPOSED CAPITAL BUDGET	\$ -	\$ -	\$ -	\$ -	\$.	\$						

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules, input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Manchester Utilities Authority

For the Period January 1, 2022 to December 31, 2022

Fiscal Year Beginning in

	•								
		Estimated T	otal	Current Budget					
		Cost		Year 2022	2023	2024	2025	2026	2027
Water							·		
N/A		\$		\$ -		1			
N/A			-	· .	. [
N/A			-	-					
N/A			-						
Total			-	-	•		-		-
N/A							•"		
N/A									
N/A			-	-					
N/A				-	4 .				
N/A			-						
Total			-		-	-	-	•	
N/A		-							
N/A			-	-				·····	
N/A			_						
N/A					.1				
N/A			-	-					
Total				-			_		-
N/A				. •				,	
N/A			-	_					
N/A			-	, ·	.]				
N/A			-		. [
N/A			-	· -					
Total			-	· · · · · · · · · · · · · · · · · · ·	-			_	············
N/A									-
N/A			-				***************************************	71-7	
N/A									
N/A			_		,				
N/A			_		.1				
Total				-	-	-		-	
N/A									
N/A			-		. [
N/A			-		.]				
N/A			-						
N/A					.				
Total			-				· -	-	

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Manchester Utilities Authority

December 31, 2022

January 1, 2022

For the Period

Funding Sources Renewal & Debt Authorizatio **Estimated Total Unrestricted Net** Replacement Cost **Position Utilized** Capital Grants Other Sources Reserve Water N/A \$ N/A N/A N/A Total N/A N/A N/A N/A N/A Total N/A N/A N/A N/A Total N/A N/A N/A N/A N/A Total N/A N/A N/A N/A N/A Total N/A N/A N/A N/A Total TOTAL Total 5 Year Plan per CB-4

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Balance check

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.