

**MANCHESTER UTILITIES AUTHORITY  
MONTHLY MEETING MARCH 8, 2021  
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ  
7:30 P.M.**

**TIME: 7:32PM**

**• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ**

PLEASE TAKE NOTICE that in accordance with the provisions of the Open Public Meetings Act pursuant to N.J.S.A. 10:4-6 et. seq. you are hereby advised that the Manchester Utilities Authority advertised its Annual Meeting Notice on February 14, 2021 in the North Jersey Herald News and The Record. The Annual Meeting Notice was also posted on the Bulletin Board at the Municipal Building and has remained continuously posted as required by statute.

This electronic public meeting is being conducted due to the current situation involving the COVID-19 virus and directives of State and County governments that restrict public gatherings and direct residents of New Jersey to stay at home.

The electronic public meetings will be held via Zoom conferencing (<https://zoom.us>). A link to attend each meeting electronically and/or telephonically will be posted on the website of the Manchester Utilities Authority ([www.muawater.net](http://www.muawater.net)) as well as on the door to the municipal building located at 510 Belmont Avenue. These postings will include the meeting identification number and passcode to join the meeting.

All attendees will be automatically muted upon entering the virtual meeting, everyone will have the opportunity to be unmuted in order to speak and be heard during the Public Comment portion of the meeting. At that time, the Chairman will give the members of the public an opportunity to make any statements during the public hearing. Each member will be fully heard. Afterwards the Public Comment hearing shall be closed and the Commissioners may respond. All relevant meeting documents for the meeting, if any, shall be posted prior to each meeting on the website of the Manchester Utilities Authority: [www.muawater.net](http://www.muawater.net).

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

**• FLAG SALUTE**

**• ROLL CALL ATTENDANCE**

**ROLL CALL**

Present: D'Ambrosio, Chowdhury, Flach

Absent: Van Sickle, Moczo

Other notable attendees: Casey Cordes, Attorney  
Jerry Mitchell, Engineer  
Robert De Block, Licensed Operator

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**• REPORTS AND DISCUSSION**

**CHAIRMAN**

Victor D'Ambrosio discussed the following:

Discussion held regarding the Administrative Fee imposed by the Borough of Haledon for Traffic Duty.

The Licensed Operator has provided a Draft of the Lead and Copper letter that will be sent to participating customers. He encouraged those customers to respond as soon as possible.

The Haledon Administrator provided a copy of the Governor's notice extending the water utility shut off moratorium to June 30, 2021.

**ENGINEER**

Jerry Mitchell submitted report, which is on file and discussed the following items:

Submitted third quarter report on disinfectant byproducts. Working on fourth quarter report.

Responded to Sovereign Consulting, Inc. groundwater use inquiry for Shell Service Station, 214 High mountain Road relative to groundwater impact concerns.

The Phase 2 Leak Detection Program starts on March 9.

PVWC was notified to repair the leak on Granite Avenue between Broadway and Oxford, which was identified in the Phase 1 Leak Detection Program.

Responded to homeowner inquiry for water service connection at 1245 High Mountain Road (outside service area).

Reviewing Passaic County plans for improvements to Squaw Brook culvert under High Mountain Road.

MUA will be starting monthly meter readings for all billing accounts for the next three months so water usage by pressure gradient can be compared to purchased water.

PVWC meter reader and phone were obtained so that daily meter readings can be obtained by the MUA and provided to DeBlock on a daily basis.

The non-revenue water numbers have improved compared to last years numbers but more will be known after the full month of data is compared.

**ATTORNEY**

Casey Cordes submitted report, which is on file and discussed the following items:

The stipend set forth in the Interlocal Service Agreement is set to begin on March 26.

Discussion held concerning meter tampering concerns.

**AUDITOR**

Robert McNinch did not attend meeting; however, the Chairman reported that cash flows are in line with projections.

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**LICENSED OPERATOR**

Robert De Block discussed the following items:

January non-revenue water numbers look positive compared to the last few years. Awaiting February data since there were no real issues for that month. It is hoped that the numbers are moving in the right direction.

The leak located in January has been repaired by the shopping center.

The Consumer Confidence Report is being drafted.

Discussion held regarding PVWC metering issues.

First Quarter TTHM data has been received and transmitted to the Engineer to be included in quarterly update.

The James Court automatic flusher remains out of service. Authority staff have been flushing manually and are communicating regularly with the vendor to return it to service.

The Annual Laboratory Renewal has been submitted to the NJDEP.

Discussion held regarding Water Quality Act sampling.

In preparation of the forthcoming Lead and Copper Sampling (June – September) a draft participation reminder has been prepared for review by the MUA.

**• REVIEW OF MINUTES:**

Motion by Chowdhury seconded by Flach to approve the Minutes for February 8, 2021.

YES: D'Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0-

**• CORRESPONDENCE**

1. NJDEP/Lab Certification Program-Renewal Applications

Motion by Flach seconded by Chowdhury to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0-

**• COMMITTEE REPORTS AND DISCUSSION**

1. OPERATIONS COMMITTEE-Commissioner Flach affirmed the team's focus on non-revenue water matters and preparedness moving forward to detect leaks in the future be incorporating best practices. Discussion was held regarding joining Jersey Water Works. The next Committee Meeting is March 31, 2021.

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**• OLD BUSINESS**

1. ARCADIS/Professional Engineering Services Heights Tank Improvements – on hold.

**• NEW BUSINESS**

1. Badger Meter Order/Meters-Inventory

**• PUBLIC COMMENT**

Motion made by Flach seconded by Chowdhury to open public hearing.

YES: D’Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0-

*No Public Present*

Motion made by Chowdhury seconded by Flach to close public hearing.

YES: D’Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0-

**MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES**

*None*

**RESOLUTIONS TO BE PASSED BY CONSENT**

**2021-14      AUTHORIZATION TO APPROVE FOR PAYMENT THE  
WATER OPERATING BILLS AS SET FORTH IN THE  
WATER OPERATING BILLS LIST DATED MARCH 8, 2021**

Motion made by Chowdhury seconded by Flach to pass the Resolutions by Consent.

YES: D’Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0-

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**• MEETING ADJOURNED**

**TIME 8:11PM**

Motion by Flach seconded by Chowdhury to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,  
Denise Wahad,  
Recording Secretary

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