

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JULY 12, 2021
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:48PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

PLEASE TAKE NOTICE that in accordance with the provisions of the Open Public Meetings Act pursuant to N.J.S.A. 10:4-6 et. seq. you are hereby advised that the Manchester Utilities Authority advertised its Annual Meeting Notice on February 14, 2021 in the North Jersey Herald News and The Record. The Annual Meeting Notice was also posted on the Bulletin Board at the Municipal Building on February 14, 2021 and has remained continuously posted as requirement by statute. Formal Action will be taken.

This electronic public meeting is being conducted due to the current situation involving the COVID-19 virus and directives of State and County governments that restrict public gatherings and direct residents of New Jersey to stay at home.

The electronic public meetings will be held via Zoom conferencing (<https://zoom.us>). A link to attend each meeting electronically and/or telephonically will be posted on the website of the Manchester Utilities Authority (www.muawater.net) as well as on the door to the municipal building located at 510 Belmont Avenue. These postings will include the meeting identification number and passcode to join the meeting.

All attendees will be automatically muted upon entering the virtual meeting, everyone will have the opportunity to be unmuted in order to speak and be heard during the Public Comment portion of the meeting. At that time, the Chairman will give the members of the public an opportunity to make any statements during the public hearing. Each member will be fully heard. Afterwards the Public Comment hearing shall be closed and the Commissioners may respond. All relevant meeting documents for the meeting, if any, shall be posted prior to each meeting on the website of the Manchester Utilities Authority: www.muawater.net.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Flach

Absent: Van Sickle, Mocz

Other notable attendees: Casey Cordes, Attorney
Jerry Mitchell, Engineer
Robert De Block, Licensed Operator

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio discussed the following items:

The continued focus is to uncover nonrevenue water issues and the leaks/repairs that were uncovered by the most recent leak detection efforts are being addressed on a priority basis by the staff.

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JULY 12, 2021
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

A new weed control company may be considered next year.

Cash flows are being significantly impacted this month due to the large annual debt service payment that is due.

The stand-by operators Amendment to the Interlocal Service Agreement has been prepared and is in process of being reviewed.

Letters are being sent to property owners with ongoing leaks that were uncovered by the most recent leak detection efforts.

There have been estimated bills at the 27 Jasper Street account for some time and the MUA may consider putting a water meter in the street to address the ongoing meter issues there.

He will follow up with the billing disputes with the Clerk.

Delinquent accounts were discussed and the roll out of how to address the significant number of delinquent accounts with the Governor's Executive Order mandates.

ENGINEER

Jerry Mitchell submitted report, which is on file and discussed the following items:

Monitoring state website for grant application status.

Efforts have been directed at addressing nonrevenue water issues. Phase 2 Leak Detection Program completed by Northeast Water Technology and repairs are being coordinated with Garcia Construction. A priority list of leaks to repair has been provided. The first priority leak has already been repaired. A list of hydrant leaks to repair and/or replace has been provided. A list of service connections that require the MUA to complete an isolation test to determine if it is a MUA repair or a homeowner repair has been provided. Additional leaks repaired in June: 7 Aberdeen Court, 41 Rosslee Avenue and 41 Bushman Avenue. Billing data is under review.

A discrepancy was identified with the PVWC billing this month and a revised bill was generated resulting in a credit to the MUA.

ATTORNEY

Casey Cordes submitted report, which is on file and discussed the following items:

Delinquent account review and plan of action discussed under Chairman report.

AUDITOR

Robert McNinch discussed the following items:

Resolution was prepared for consideration acknowledging the findings in the 2020 Audit Report, which must be submitted to the state.

Cash flows are low and due to the significant debt service payment owed at the end of the month, the accounts and payment will be closely monitored.

LICENSED OPERATOR

Robert De Block discussed the following items:

CCR has been drafted and distributed for comment.

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JULY 12, 2021
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

To date, 15 of 30 Lead and Copper samples have been received back from residents. Staff will continue to work with the MUA staff in securing the required samples. If sufficient responses are not received by the end of July, approved alternate sample locations will be contacted.

Updates to the 2016 Needs Survey are being transmitted for review and comment on July 13, 2021. The automatic transfer switch for the Central Avenue pump station did not work during the most recent storm. Staff worked with the MUA staff to manually transfer to backup power. There was no interruption of service. The scheduling of the generator contractor to evaluate and complete repairs is in progress.

• REVIEW OF MINUTES:

Motion by Flach seconded by Chowdhury to approve Minutes for June 14, 2021.

YES: D'Ambrosio, Chowdhury, Flach

ABSTAIN:

NO: -0-

• CORRESPONDENCE

1. Totowa Planning Board/1 Ottilio Drive
2. North Haledon Zoning Board/22 Pettee Avenue
3. North Haledon Planning Board/31 Nassau Street
4. NJDEP Public Notice/209 Zachery Court, Wyckoff

Motion by Flach seconded by Chowdhury to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. OPERATIONS COMMITTEE- Commissioner Flach stated that the committee continues to focus on priority items and has been successful in moving them forward by bringing everyone together on a monthly basis.

• OLD BUSINESS

1. Water Dispute/879 High Mountain Road, North Haledon-Chairman to address.
2. Water Dispute/79 Mountain Avenue, Haledon-Chairman to address.
3. Ratepayer Request/723 Belmont Avenue, North Haledon-Chairman to address.
4. ARCADIS/Professional Engineering Services Heights Tank Improvements-On hold pending financing options.

• NEW BUSINESS

1. Water Bill Dispute/37 Harris Street, Haledon-Chairman to advise Billing Clerk to average last four quarters to determine billing amount.

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JULY 12, 2021
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

• PUBLIC COMMENT

Motion made by Flach seconded by Chowdhury to open public hearing.

YES: D' Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0-

No Public Present

Motion made by Flach seconded by Chowdhury to close public hearing.

YES: D' Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0-

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

None

RESOLUTIONS TO BE PASSED BY CONSENT

**2021-20 AUTHORIZATION TO APPROVE FOR PAYMENT THE
WATER OPERATING BILLS AS SET FORTH IN THE
WATER OPERATING BILLS LIST DATED JULY 12, 2021**

**2021-21 AUTHORIZATION TO ACCEPT 2020 AUDIT AND FOR CHAIRMAN TO
SIGN NECESSARY DOCUMENTS**

Motion made by Flach seconded by Chowdhury to pass the Resolutions by Consent.

YES: D' Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0-

TIME 8:34PM

• MEETING ADJOURNED

Motion by Chowdhury seconded by Flach to adjourn meeting.

YES: D' Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,

Denise Wahad,
Recording Secretary