

**MANCHESTER UTILITIES AUTHORITY  
MONTHLY MEETING FEBRUARY 14, 2022  
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ  
7:30 P.M.**

**TIME: 7:30PM**

**• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ**

PLEASE TAKE NOTICE that in accordance with the provisions of the Open Public Meetings Act pursuant to N.J.S.A. 10:4-6 et. seq. you are hereby advised that the Manchester Utilities Authority advertised its Annual Meeting Notice on February 14, 2021 in the North Jersey Herald News and The Record. The Annual Meeting Notice was also posted on the Bulletin Board at the Municipal Building on February 14, 2021 and has remained continuously posted as requirement by statute. Formal Action will be taken.

This electronic public meeting is being conducted due to the current situation involving the COVID-19 virus and directives of State and County governments that restrict public gatherings and direct residents of New Jersey to stay at home.

The electronic public meetings will be held via Zoom conferencing (<https://zoom.us>). A link to attend each meeting electronically and/or telephonically will be posted on the website of the Manchester Utilities Authority ([www.muawater.net](http://www.muawater.net)) as well as on the door to the municipal building located at 510 Belmont Avenue. These postings will include the meeting identification number and passcode to join the meeting.

All attendees will be automatically muted upon entering the virtual meeting, everyone will have the opportunity to be unmuted in order to speak and be heard during the Public Comment portion of the meeting. At that time, the Chairman will give the members of the public an opportunity to make any statements during the public hearing. Each member will be fully heard. Afterwards the Public Comment hearing shall be closed and the Commissioners may respond. All relevant meeting documents for the meeting, if any, shall be posted prior to each meeting on the website of the Manchester Utilities Authority: [www.muawater.net](http://www.muawater.net).

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

- **COMMISSIONERS IN ATTENDANCE:** Victor D’Ambrosio; Gerladine Flach-Sybesma; Carlos A. Moczo

**ELECTION OF OFFICERS**

\*The attorney will manage this portion of the meeting.

Motion to nominate and elect Victor D’Ambrosio as Chairman of the Authority by Flach seconded by Moczo

YES: D’Ambrosio, Flach, Moczo

ABSTAIN:-0-

NO: -0-

\*At this time, the meeting will be administered by the new Chairman.

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Motion to nominate and elect Dewan Chowdhury as Vice-Chairman of the Authority by Moczo seconded by Flach

YES: D'Ambrosio, Flach, Moczo

ABSTAIN:-0-

NO: -0-

Motion to nominate and elect Geraldine Flach as Treasurer and Certifying Finance Officer of the Authority by Moczo seconded by Flach

YES: D'Ambrosio, Flach, Moczo

ABSTAIN:-0-

NO: -0-

Motion to nominate and elect Carlos Moczo as Secretary of the Authority by Flach seconded by Moczo

YES: D'Ambrosio, Flach, Moczo

ABSTAIN:-0-

NO: -0-

**2022-04      QUALIFICATION OF THE RESPONSES RECEIVED FOR ITS  
REQUEST FOR QUALIFIED PROFESSIONALS AND APPOINTMENT  
OF THE MANCHESTER UTILITIES AUTHORITY PROFESSIONALS  
FOR THE 2022 TERM**

Motion by Flach seconded by Moczo to appoint Fronzuto Law Group as Attorney.

YES: D'Ambrosio, Flach, Moczo

ABSTAIN: -0-

NO: -0-

Motion by Flach seconded by Moczo to appoint ARCADIS U.S., Inc. as Engineer.

YES: D'Ambrosio, Flach, Moczo

ABSTAIN: -0-

NO: -0-

Motion by Moczo seconded by Flach to appoint Wielkotz & Company, LLC as Auditor.

YES: D'Ambrosio, Flach, Moczo

ABSTAIN: -0-

NO: -0-

Motion by Moczo seconded by Flach to appoint Hawkins Delafield & Wood as Bond Counsel.

YES: D'Ambrosio, Flach, Moczo

ABSTAIN: -0-

NO: -0-

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Motion by Moczo seconded by Flach to appoint De Block Environmental Services, LLC as Licensed Operator.

YES: D'Ambrosio, Flach, Moczo

ABSTAIN: -0-

NO: -0-

Motion by Moczo seconded by Flach to award the Water Distribution System Maintenance Construction and Emergency Repairs Contract to John Garcia Construction Co., Inc.

YES: D'Ambrosio, Flach, Moczo

ABSTAIN: -0-

NO: -0-

**Administrative Resolutions to be passed by consent**

**2022-05      ADOPTION OF THE OFFICIAL DEPOSITORIES OF MANCHESTER UTILITIES AUTHORITY FOR 2022**

**2022-06      DESIGNATING DENISE WAHAD AS THE ASSISTANT SECRETARY AND CUSTODIAN OF RECORDS FOR THE MANCHESTER UTILITIES AUTHORITY**

**2022-07      ADOPTION OF THE FORM OF RESOLUTION FOR USE WHEN AN EXECUTIVE SESSION OF THE MANCHESTER UTILITIES AUTHORITY IS NEEDED**

**2022-08      ADOPTION OF THE MEETING DATES OF THE MANCHESTER UTILITIES AUTHORITY**

**2022-09      ADOPTION OF THE OFFICIAL NEWSPAPERS FOR THE MANCHESTER UTILITIES AUTHORITY FOR 2022**

**2022-10      ADOPTION OF THE OFFICIAL SIGNATORIES OF THE MANCHESTER UTILITIES AUTHORITY**

**2022-11      AUTHORIZATION TO ADOPT A CASH MANAGEMENT PLAN**

Motion by Flach seconded by Moczo to pass the Resolutions 2022-05 through 2022-11 by Consent.

YES: D'Ambrosio, Flach, Moczo

ABSTAIN:-0-

NO: -0-

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**• REPORTS AND DISCUSSION**

**CHAIRMAN**

Victor D’Ambrosio discussed the following items:

He thanked the Commissioners for re-electing him as Chairman. He expressed what an honor it is to serve on the Board and working with the staff and professionals.

The North Haledon Police Chief contacted him about potentially putting a communication tower on the property located at 1180 High Mountain Road. The Engineer and Licensed Operator analyzed locations and provided comment. There is a potential for improvements to our communication system as well. However, there are many open questions about the impact on the matter, which will be sent to the Chief.

He thanked the Trustees, staff and professionals who attend the NJDEP seminar.

There may be financing available to address some of the PFAs work. In order to access how many homeowners and locations are impacted, the Engineer prepared a draft survey that will be distributed to North Haledon residents. This is obviously still in the early stages of assessment.

The phone has been received for the stand-by operators. There was no cost for the phone. The set up in being done to link it to all alarms.

He has to review several billing disputes with the Billing Clerk.

He has one item for Executive Session.

**ENGINEER**

Jerry Mitchell submitted report, which is on file and discussed the following items:

Recommend awarding Garcia Construction Emergency Service and Repair Contract.

Reviewed North Haledon bill for repairs at Squaw Brook Run water leak and recommend payment.

Prepared draft letter for the MUA to review and issue for homeowner service connection request at 54 Lotz Street and 26 Forest Avenue in North Haledon.

North Haledon Service Survey form discussion. The targeted areas will be in the are of Lotz Street and Forest Avenue to determine if additional homes on wells in these areas are also contaminated with PFAs. The potential for a larger water main extension program may exist along with the potential for funding by the NJDEP based on the larger PFAs contamination area along Squaw Brook Run and other adjacent streets.

Recommend updating and going out to Bid for Valve and Hydrant Inspection services similar to the contract that expired in October of 2021.

Acoustical Testing Pilot Program – Northeast Water Technology has been installing acoutstic loggers (approximately 100 are done with 300 to go). MUA is cleaning the valves in order to complete logger installations. The goal is to have installation of the loggers done prior to the end of February so that the monitoring can begin on or about March 1, 2022.

Coordinate with MUA staff to compete cleaning and exercising of valves prior to paving by County of Central Avenue this summer.

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The flow meter at 27 Church Street is now fully operational with data for the month of January indicating a flow of about 250,000 gallons which has resulted in revenue increasing by about \$1,200 per month. For the March meeting, Arcadis will present a summary of lost revenue for review and decision on how to collect.

**ATTORNEY**

Casey Cordes submitted report, which is on file and discussed the following items:

Reviewed previously distributed legal opinion regarding 2022 Water Distribution System – Maintenance Construction and Emergency Repairs Contract award.

The utility grace period is now March 15, 2022 for all residential water customers. As of January 19<sup>th</sup>, there are approximately 30 accounts with balances over \$500.00. More customers are paying and inquiring about the deferred payment plans; however, only 4 customers have signed plans to date.

**AUDITOR**

Robert McNinch did not attend meeting and submitted no report.

**LICENSED OPERATOR**

Robert DeBlock did not attend meeting and submitted no report.

**• REVIEW OF MINUTES-JANUARY 2022 HELD OVER DUE TO LACK OF QUORUM**

**• CORRESPONDENCE**

1. Zoning Board Application/20 Rothesay Ave., NH
2. Passaic Count 2022 Road Resurfacing Program

Motion made by Flach seconded by Moczo to Accept and File Correspondence.

YES: D'Ambrosio, Flach, Moczo

ABSTAIN:-0-

NO: -0-

**• COMMITTEE REPORTS AND DISCUSSION**

OPERATIONS COMMITTEE- Commissioner Flach advised that the next meeting is scheduled for March 2, 2022.

**• OLD BUSINESS**

1. ARCADIS/Professional Engineering Services Heights Tank Improvements-Held pending available financing for project.

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• **NEW BUSINESS**

1. 27 Squaw Brook Road, North Haledon/ Water Main Leak-Repair Reimbursement – Discussion held under Engineer Report
2. Water Bill Dispute/account # 2918-0 – Chairman will follow-up on this account.
3. Borough of North Haledon Request/Tower-Discussion held under Chairman Report
4. Water Bill Dispute/Account # 2889-0-Chairman will follow-up on this account.
5. Service Connection Inquiries- Held for Chairman and Attorney review.

• **PUBLIC COMMENT**

Motion made by Flach seconded by Moczo to open public hearing.

YES: D’Ambrosio, Flach, Moczo

ABSTAIN: -0-

NO: -0-

*No Public Present*

Motion made by Flach seconded by Moczo to close public hearing.

YES: D’Ambrosio, Flach, Moczo

ABSTAIN: -0-

NO: -0-

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

*None*

**RESOLUTIONS TO BE PASSED BY CONSENT**

**2022-12      AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED FEBRUARY 14, 2022**

**2022-13      AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST FEBRUARY 14, 2022**

Motion by Moczo seconded by Flach to pass Resolutions by Consent as amended.

YES: D’ Ambrosio, Flach, Moczo

ABSTAIN: -0-

NO: -0

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**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. CONTRACT – Interlocal Agreement staffing matter

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

**TIME 9:04PM**

Motion by Moczo seconded by Flach to go into executive session as indicated above.

YES: D' Ambrosio, Flach, Moczo

ABSTAIN: -0-

NO: -0

Motion by Moczo seconded by Flach to reconvene the regular meeting

YES: D' Ambrosio, Flach, Moczo

ABSTAIN: -0-

NO: -0

**TIME 9:10PM**

**• MEETING ADJOURNED**

Motion by Moczo seconded by Flach to adjourn meeting.

YES: D' Ambrosio, Flach, Moczo

ABSTAIN: -0-

NO: -0

Respectfully Submitted,  
Denise Wahad,  
Recording Secretary

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