

**MANCHESTER UTILITIES AUTHORITY  
MONTHLY MEETING NOVEMBER 14, 2022  
CONDUCTED REMOTELY VIA ZOOM CONFERENCING  
7:30 P.M.**

**TIME: 7:32PM**

**• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ**

PLEASE TAKE NOTICE that in accordance with the provisions of the Open Public Meetings Act pursuant to N.J.S.A. 10:4-6 et. seq. you are hereby advised that the Manchester Utilities Authority advertised its Annual Meeting Notice on February 18, 2022 in the North Jersey Herald News and The Record. The Annual Meeting Notice was also posted on the Bulletin Board at the Municipal Building on February 18, 2022 and has remained continuously posted as requirement by statute. Formal Action will be taken.

This electronic public meeting is being conducted due to the current situation involving the COVID-19 virus.

The electronic public meetings will be held via Zoom conferencing (<https://zoom.us>). A link to attend each meeting electronically and/or telephonically will be posted on the website of the Manchester Utilities Authority ([www.muawater.net](http://www.muawater.net)) as well as on the door to the municipal building located at 510 Belmont Avenue. These postings will include the meeting identification number and passcode to join the meeting.

All attendees will be automatically muted upon entering the virtual meeting, everyone will have the opportunity to be unmuted in order to speak and be heard during the Public Comment portion of the meeting. At that time, the Chairman will give the members of the public an opportunity to make any statements during the public hearing. Each member will be fully heard. Afterwards the Public Comment hearing shall be closed and the Commissioners may respond. All relevant meeting documents for the meeting, if any, shall be posted prior to each meeting on the website of the Manchester Utilities Authority: [www.muawater.net](http://www.muawater.net).

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

**• FLAG SALUTE**

**• ROLL CALL ATTENDANCE**

Present: D'Ambrosio, Moczo, Flach

Absent: Chowdhury, Van Sickle

Other notable attendees: Casey Cordes, Attorney  
Jerry Mitchell, Engineer  
Robert McNinch, Auditor  
Robert De Block, Licensed Operator

**• REPORTS AND DISCUSSION**

**CHAIRMAN**

Victor D'Ambrosio indicated that he is catching up on matters since he was absent from the last meeting. However, he looked forward to hearing about updates on the following: PFAs

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contamination issue in North Haledon; Non-Revenue Water measures; Cash Flow accounting; Budget status; and Information from Passaic Valley Water Commission (PVWC).

The State requires that the following Notice be read into the Minutes of this Meeting:

**PLEASE TAKE NOTICE that there is important information regarding: COVID-19 PANDEMIC RATEPAYER RELIEF MEASURES**

*This notice announces an outline of the relief measures for residential ratepayers experiencing economic hardship during the COVID-19 pandemic.*

**INSTALLMENT PLAN AVAILABILITY**

BE ADVISED that State law requires residential customers to be offered an installment plan for any water arrearages accruing between March 9, 2020 and March 15, 2022.

**LATE FEES, CHARGES AND PENALTIES**

BE ADVISED that state law prohibits local governments from charging residential customers interest, fees, or charges for late payment of water charges accruing between March 9, 2020 and March 15, 2022 until after March 15, 2022 at which time interest and penalties may begin to accrue.

**BILL ASSISTANCE AND ARREARAGE FORGIVENESS PROGRAMS**

The application period for the New Jersey Department of Community Affairs' Low Income Water Assistance Program (LIHWAP) is now open. This federally funded program will provide financial assistance to low-income households to reduce the balances on their residential water and sewer bills.

People can apply online through the DCAid application portal at <https://njdca-housing.dynamics365portals.us/en-US/dcaid-services/>. Those without computer or internet access can call 1-800-510-3102.

*Please review this special Notice in its entirety at our website at [www.muawater.net](http://www.muawater.net) or contact Water Billing Clerk, Rama Jamoukha, by calling her at (973) 942-6538 extension 2 or emailing her at [rjamoukha@haledonboronj.com](mailto:rjamoukha@haledonboronj.com) for additional information.*

**ENGINEER**

Jerry Mitchell submitted report, which is on file and discussed the following items:

Action Items: Approval sought to proceed with the preparation of the Lead Service Plan. Approval sought to take lead as applicant for the water main extension for Holland Christian Home and to continue efforts towards the funding of completion of this project. Issued letters recommending approval of water main connections for: 24 Richard Street, NH; 31 Richard Street, NH; 38 Richard Street, NH; and 39 Richard Street, NH.

Acoustical Testing Pilot Program: Northeast Water Technology has provided October monthly leak detection report. There were 7 hydrant leaks and 1 boundary valve leak identified. The MUA is addressing these repairs. On October 18, the water main leak near the High Service Storage Tank was repaired by Garcia Construction.

Water Quality: Assisting the Licensed Operator with identifying lead and galvanized services.

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Facilities: The investigation of the possible unknown interconnection with PVWC is scheduled to start in November. 794 High Mountain Road letter was prepared and sent with no response. 101 Rockledge Terrace letter was prepared and sent with no response. Estimated meter readings are being reviewed for 25 Venna Avenue and 27 Jasper Street. On October 26, the Engineer participated in a conference call to discuss the potential financing for the Holland Christian Home project.

**ATTORNEY**

Casey Cordes submitted report, which is on file and discussed the following items:

Bankruptcy Matters: 19 Paterson Avenue has been paid in full for past due balances and the bankruptcy has concluded.

Delinquent Accounts: Collections work is progressing. Discussion held concerning inaccessible curb boxes.

**AUDITOR**

Robert McNinch discussed the following items:

Budget: 2023 Proposed Budget of \$3,293,000.00 was reviewed and discussed.

Rates: 2023 Rate Increase discussed.

The recommendation is to wait for the notification of the PVWC rate increase and introduce the Budget, Rate Increase and Connection Fee at the December meeting.

**LICENSED OPERATOR**

Robert De Block discussed the following items:

Customer Issues: The investigation into 554 Broadway continues. Discussions were held with the property owner. Discussions were also held with the Tenant at a location on Squawbrook with discolored water complaints. Waiting on a date to get access inside the home to investigate 27 Jasper Street. More complaints were received than anticipated during the repair of the water main leak near the High Service Storage Tank; however, they were each addressed.

Facilities: Fire flow testing in progress. Cybersecurity update requirement in progress.

WQAA: Certification is in progress. TTHM sampling is done; however, the results have not yet been received.

Non-Revenue Water: PVWC representatives have been in contact so it is hoped that the interconnection investigation will be conducted and there will be progress on this issue.

Lead & Copper Investigation: MUA does not qualify for forgiveness funding so any identified projects would have to undergo traditional financing. Investigation continues and every bit of information is beneficial.

**• REVIEW OF MINUTES:**

Motion by Flach seconded by Moczo to approve the Minutes for September 19, 2022 and table the October 17, 2022 Minutes.

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YES: D'Ambrosio, Flach, Moczo

ABSTAIN: -0-

NO: -0-

• **COMMITTEE REPORTS AND DISCUSSION**

OPERATIONS COMMITTEE-Commissioner Flach advised that the Committee continues to discuss priority items. The next meeting date is November 30, 2022.

• **OLD BUSINESS**

1. 27 Jasper Street, Haledon-Under Review
2. Water Bill Dispute/554 West Broadway, Haledon-Licensed Operator to follow-up.
3. Water Connection Application/24 Richard Street, North Haledon-Engineer Report
4. Water Connection Application/31 Richard Street, North Haledon-Engineer Report
5. Water Connection Application/38 Richard Street, North Haledon-Engineer Report
6. Water Connection Application/39 Richard Street, North Haledon-Engineer Report
7. ARCADIS/Professional Engineering Services Heights Tank Improvements-Held over due to financing

• **NEW BUSINESS**

1. MUA Purchase/Dual Frequency Locator
2. Water Bill Dispute/25 Venna Ave. North Haledon-Under Review

Motion made by Flach seconded by Moczo to approve Purchase of Dual Frequency Locator not to exceed \$2,340.00.

YES: D'Ambrosio, Flach, Moczo

ABSTAIN: -0-

NO: -0-

• **PUBLIC COMMENT**

Motion made by Flach seconded by Moczo to open public hearing.

YES: D'Ambrosio, Flach, Moczo

ABSTAIN: -0-

NO: -0-

*No Public Present*

Motion made by Moczo seconded by Flach to close public hearing.

YES: D'Ambrosio, Flach, Moczo

ABSTAIN: -0-

NO: -0-

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**RESOLUTIONS TO BE PASSED BY CONSENT**

- 2022-32 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED NOVEMBER 14, 2022**
- 2022-33 AUTHORIZATION TO APPROVE WATER CONNECTION FOR 24 RICHARD STREET, NORTH HALEDON SUBJECT TO CONDITIONS**
- 2022-34 AUTHORIZATION TO APPROVE WATER CONNECTION FOR 31 RICHARD STREET, NORTH HALEDON SUBJECT TO CONDITIONS**
- 2022-35 AUTHORIZATION TO APPROVE WATER CONNECTION FOR 38 RICHARD STREET, NORTH HALEDON SUBJECT TO CONDITIONS**
- 2022-36 AUTHORIZATION TO APPROVE WATER CONNECTION FOR 39 RICHARD STREET, NORTH HALEDON SUBJECT TO CONDITIONS**

Motion by Flach seconded by Moczo to amend Resolutions to add Resolutions “**2022-33 to read AUTHORIZATION TO APPROVE WATER CONNECTION FOR 24 RICHARD STREET, NORTH HALEDON SUBJECT TO CONDITIONS; 2022-34 AUTHORIZATION TO APPROVE WATER CONNECTION FOR 31 RICHARD STREET, NORTH HALEDON SUBJECT TO CONDITIONS; 2022-35 AUTHORIZATION TO APPROVE WATER CONNECTION FOR 38 RICHARD STREET, NORTH HALEDON SUBJECT TO CONDITIONS and 2022-36 AUTHORIZATION TO APPROVE WATER CONNECTION FOR 39 RICHARD STREET, NORTH HALEDON SUBJECT TO CONDITIONS**”

YES: D’Ambrosio, Flach, Moczo  
ABSTAIN: -0-  
NO: -0-

Motion by Moczo seconded by Flach to pass the Resolutions by Consent as amended.

YES: D’Ambrosio, Flach, Moczo  
ABSTAIN: -0-  
NO: -0-

**TIME: 8:58PM**

**• MEETING ADJOURNED**

Motion by Moczo seconded by Flach to adjourn meeting.

YES: D’Ambrosio, Flach, Moczo  
ABSTAIN: -0-  
NO: -0

Respectfully Submitted,  
Denise Wahad, Recording Secretary