

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING APRIL 30, 2025
CONDUCTED REMOTELY VIA ZOOM CONFERENCING
7:30 P.M.**

TIME: 7:30PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

STATEMENT OF PUBLIC NOTICE-TAKE NOTICE that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Haledon Municipal Building, located at 510 Belmont Avenue, Haledon, NJ on April 14, 2025. A copy of the Notice Rescheduling the Meeting from April 14, 2025 to April 30, 2025 was advertised on April 22, 2025 in the North Jersey Herald News and The Record. A LINK AND A TELEPHONE NUMBER TO JOIN THE MEETING VIRUTALLY CAN BE ACCESSED ON THE MUA WEBSITE AT WWW.MUAWATER.NET. ELECTRONIC PROVISIONS HAVE BEEN ESTABLISHED FOR THE PUBLIC TO PARTICIPATE DURING THE PUBLIC COMMENT PORTION OF THE MEETING.

Formal Action will be taken.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

Present: D'Ambrosio, Chowdhury, Flach, Smith*, Muzibul

Absent: Moczo

*Joined at 7:32PM

Other notable attendees: Casey Cordes, Attorney
Jerry Mitchell, Engineer
Robert De Block, Licensed Operator
Robert McNinch, Auditor

• REPORTS AND DISCUSSIONCHAIRMAN

Victor D'Ambrosio spoke on the following:

Financial Statement Disclosure reminder.

Deferred to the professionals for updates on the following: Holland Christian Homes project, Non-revenue water; Interlocal Service Agreement with the Borough of Haledon, Laboratory information, and 1163 Belmont Avenue.

Response was sent to PVWC on the outstanding issues. No response has been received.

Summer Internship was discussed and will be advertised for this year.

NJDEP has approved advertising for bids for the Heights Tank project.

The Water Assistance Program has ended; however, if you are seeking assistance with your water bill, apply for DCAid or call NJ211.

ENGINEER

Jerry Mitchell submitted a report which is on file and discussed the following items:

Action Items: Recommend approval of service connection for 19 Cook Street. Discussion held.

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Recommend approval of service connection for 45 Buschmann Avenue. Discussion held.

Recommend approval of fire service connection for 396 Haledon Avenue. Discussion held.

Request approval to submit to NJDEP Cost Estimate for expansion of the MUA distribution system in North Haledon for residents with PFAS contaminated wells.

Operations: The final PVWC disconnection at Katz Avenue and West Broadway is being scheduled for June 2025. The installation of a new chamber on West Broadway and Granite Avenue is scheduled for May 2025.

Water Quality: The Heights Tank project is currently out for bid and bids will be received on May 1, 2025. The award for this project will likely take place at the June meeting.

Plans are in progress to complete the lead service line investigation in order to seek replacement funding. A bid package is being prepared to hydro excavation to assist in this investigation.

Facilities: The Holland Christian Homes projects is currently out for bid and bids will be received on May 15, 2025. The award for this project will likely not take place until the July meeting.

The installation of a new flushing station on Preakness Avenue is being coordinated under the Emergency Repair and Maintenance contract.

The NJDEP cost estimate to expand the system was presented and discussed.

A summary of the meter replacement program options was presented and discussed. The Board decided that the best financial and customer convenience course is to replace the existing meters with cellular Badger meters.

Non-revenue Water: The annual rolling average for NRW for February was 18% and the monthly average for February was 15%.

ATTORNEY

Casey Cordes submitted a report which is on file and discussed the following items:

Contracts: Interlocal Service Agreement negotiations are still waiting for the Borough's spreadsheet of costs.

Delinquent Accounts: Police Incident Report for 1163 Belmont Avenue was presented and discussed.

AUDITOR

Robert McNinch discussed the following items:

A draft of the Audit was emailed and discussed. Overall it was a very good financial year for the Authority. There was an end of the year surplus and all of the accounting was in good order. The Auditor issued an unmodified Audit opinion, which is the highest opinion allowed.

LICENSED OPERATOR

Robert De Block discussed the following items:

Operations: New 515 pump has been installed. A quote for service on the previous pump is pending.

The development of the CCR is in progress.

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Testing of the Pressure Reducing Valve interconnection between the 575 and 515 zones was completed on April 8.

Action Item: Recommend approval of items 1, 2 and 4 of Quote #00000475-R1 for an amount not to exceed \$12,815.00 pending additional review by the professionals. This equipment is specialized and will allow the MUA to run the existing 515 pump while the tank is offline and continue to use the PRV as the emergency back up as intended. This is an emergent expenditure.

Disinfectant By-Products: Flushing schedules are still being adjusted. First quarter results were all within acceptable levels.

Motion made by Flach seconded by Chowdhury to approve Quote #00000475-R1 for an amount not to exceed \$12,815.00 pending additional review by the professionals.

YES: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

• **REVIEW OF MINUTES**

Motion made by Smith seconded by Chowdhury to approve the Minutes and Executive Minutes for January 13, 2025.

YES: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

Motion made by Chowdhury seconded by Muzibul to approve the Minutes and Executive Minutes for February 10, 2025.

YES: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

• **COMMITTEE REPORTS AND DISCUSSION**

OPERATIONS COMMITTEE-Next meeting is May 7, 2025. Discussion held regarding Summer 2025 Internship position and new Computer request.

Motion made by Smith seconded by Muzibul to approve and advertise for a Summer Internship with a total salary not to exceed \$3,200.00.

YES: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

Motion made by Flach seconded by Smith to approve the purchase of a new computer as set forth in GovConnection, Inc. Quote #25739507.02 for an amount not to exceed \$1,411.79.

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YES: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

- **CORRESPONDENCE**

1. NJDEP/ New Jersey Water Bank Correspondence
2. NJDEP/Notification of 2024 UCMR 5 Analytical Results
3. Correspondence/Samples for Haloacetic Acids (HAA)

Motion made by Chowdhury seconded by Flach to accept and file correspondence.

YES: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

- **OLD BUSINESS**

1. Water Connection Application/987 Belmont Ave., North Haledon-Under Review

- **NEW BUSINESS**

1. Manchester Utilities Authority Summer Internship Opportunity-Discussed above.
2. Harper Haines Price Quote/Valve & Hydrant Blowoff 515 Pump-Discussed above.
3. Gov Connections, Inc. Price Quote/New Computer-Discussed above.
4. Water Connection Application/396 Haledon Avenue, Haledon-Discussed above.
5. Water Connection Application/24 Cook Street, Haledon-Discussed above.
6. Water Connection Application/45 Buschmann Avenue, Haledon-Discussed above.

- **PUBLIC COMMENT**

Motion made by Smith seconded by Chowdhury to open public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

No Public Present

Motion made by Flach seconded by Smith to close public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

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RESOLUTIONS TO BE PASSED BY CONSENT

- 2025-23 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED APRIL 30, 2025**
- 2025-24 RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$2,400,000 SUBORDINATE BONDS (HOLLAND CHRISTIAN HOME WATER MAIN EXTENSION PROJECT) OF THE MANCHESTER UTILITIES AUTHORITY AND PROVIDING FOR THEIR SALE TO THE NEW JERSEY INFRASTRUCTURE BANK AND THE STATE OF NEW JERSEY AND AUTHORIZING THE EXECUTION AND DELIVERY OF CERTAIN AGREEMENTS IN CONNECTION THEREWITH.**
- 2025-25 RESOLUTION OF THE MANCHESTER MUNICIPAL UTILITIES AUTHORITY AMENDING THE I-BANK SUBORDINATE BOND RESOLUTION OF THE AUTHORITY ADOPTED ON OCTOBER 15, 2018**
- 2025-26 APPROVAL OF WATER CONNECTION APPLICATION FOR 19 COOK STREET, HALEDON WITH CONDITIONS**
- 2025-27 APPROVAL OF WATER CONNECTION APPLICATION FOR 396 HALEDON AVENUE, HALEDON WITH CONDITIONS**
- 2025-28 APPROVAL OF WATER CONNECTION APPLICATION FOR 45 BUSCHMANN AVE, HALEDON WITH CONDITIONS**
- 2025-29 RATIFICATION OF THE EMERGENCY DECLARATION TO PROCURE AND PURCHASE THE PRESSURE RELIEF VALVE AND HYDRANT VALVE EQUIPMENT**

Motion by Flach seconded by Smith to amend and add Resolution 2025-29 entitled **“RATIFICATION OF THE EMERGENCY DECLARATION TO PROCURE AND PURCHASE THE PRESSURE RELIEF VALVE AND HYDRANT VALVE EQUIPMENT”**

YES: D’Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

Motion by Chowdhury seconded by Smith to pass the Resolutions by Consent as amended.

YES: D’Ambrosio, Chowdhury, Flach, Smith, Muzibul

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ABSTAIN: -0-

NO: -0-

• MEETING ADJOURNED

Motion by Flach seconded by Smith to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

TIME: 9:03PM

Respectfully Submitted,
Denise Wahad, Recording Secretary