

**MANCHESTER UTILITIES AUTHORITY  
MONTHLY MEETING DECEMBER 9, 2024  
CONDUCTED REMOTELY VIA ZOOM CONFERENCING  
7:30 P.M.**

**TIME: 7:32PM**

**• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ**

STATEMENT OF PUBLIC NOTICE-TAKE NOTICE that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Haledon Municipal Building, located at 510 Belmont Avenue, Haledon, NJ on February 16, 2024. A copy of the Annual Meeting Notice was advertised on February 18, 2024 in the North Jersey Herald News and The Record.

A LINK AND A TELEPHONE NUMBER TO JOIN THE MEETING VIRUTALLY CAN BE ACCESSED ON THE MUA WEBSITE AT [WWW.MUAWATER.NET](http://WWW.MUAWATER.NET). ELECTRONIC PROVISIONS HAVE BEEN ESTABLISHED FOR THE PUBLIC TO PARTICIPATE DURING THE PUBLIC COMMENT PORTION OF THE MEETING.

Formal Action will be taken.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

**• FLAG SALUTE**

**• ROLL CALL ATTENDANCE**

Present: D'Ambrosio, Chowdhury, Flach, Muzibul joined meeting @7:34pm

Absent: Moczo, Smith

Other notable attendees: Casey Cordes, Attorney  
Jerry Mitchell, Engineer  
Robert De Block, Licensed Operator  
Robert Mc Ninch, Auditor

**• REPORTS AND DISCUSSION**

**CHAIRMAN**

Victor D'Ambrosio spoke on the following:

The work at 27 Jasper Street has been completed so there will now be accurate meter readings for this property and the galvanized line has been eliminated.

There was a positive meeting held with the Borough of Haledon representatives to discuss operations and the new Interlocal Service Agreement. The next step is to review the operating costs, which will be provided by the Borough. There will hopefully be increased communication in the future.

The Authority is working on obtaining identification cards for the operators.

The professionals will provide updates on additional ongoing matters.

The State requires that the following Notice be read into the Minutes of this Meeting:

**BILL ASSISTANCE AND ARREARAGE FORGIVENESS PROGRAMS**

The State Low Income Household Water Assistance Program (LIHWAP) can help you pay arrears for your water and sewer bills. The program may also be able to help address tax liens due to water and sewer arrears. To get more information and apply, go to [waterassistance.nj.gov](http://waterassistance.nj.gov) or call NJ211.

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The application period for the New Jersey Department of Community Affairs' Low Income Water Assistance Program (LIHWAP) is currently closed.

People can apply online through the DCAid application portal at <https://njdca-housing.dynamics365portals.us/en-US/dcaid-services/>. Those without computer or internet access can call 1-800-510-3102.

*Please review this special Notice in its entirety at our website at [www.muawater.net](http://www.muawater.net) or contact Water Billing Clerk, Rama Jamoukha, by calling her at (973) 942-6538 extension 2 or emailing her at [rjamoukha@haledonboronj.com](mailto:rjamoukha@haledonboronj.com) for additional information.*

**ENGINEER**

Jerry Mitchell submitted report, which is on file and discussed the following items:

PVWC: The calculations package for the bill deductions was submitted and reviewed with PVWC. A letter will likely be sent by PVWC in the upcoming month.

Water Quality: TTHM sampling was completed in November; however, the results have not been received.

The Heights Tank Project has been approved by the NDEP. Bids are planned for May 2025 with construction in the fall. Waiting for final approval from NJDEP to go to bid.

The last door-to-door surveying has been completed for the Lead Service Line Investigation Plan. Curb stop limited hydro-excavations are now being completed at key locations.

Facilities: NJDEP approval for the Holland Christian Homes Water Main Extension project is expected for the end of the year and that the project will be bid in January 2025.

Arcadis is coordinating the installation of a new flushing station on Preakness Avenue as required by NJDEP as a remedial measure for THMM exceedances.

Work is proceeding on preparing a cost estimate of all infrastructure improvements needed to provide water service to the North Haledon residents with PFAS contamination of groundwater wells.

A meter and pump replacement program is under review. Arcadis is inquiring into financing that may be available with a principal forgiveness component.

The Circle Avenue Bridge Project might have to be completed using Capital Reserve funds.

Non-Revenue Water: The annual rolling average in September was 23% and the September monthly average was 16%.

**ATTORNEY**

Casey Cordes submitted report, which is on file and discussed the following items:

Public Notice has been prepared for advertising the Request for Qualifications for Professional Services for the 2025 term.

**AUDITOR**

Robert McNinch discussed the following items:

The projected Budget is based upon the current Interlocal Service Agreement with the Borough of Haledon since we do not have other numbers yet.

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Advertisements will be placed for the required hearings on the 2025 Budget, Rate Increase and Connection Fee. The 2025 Connection Fee is \$4,705 based upon the statutory calculation and the Rate Increase will be 2%.

**LICENSED OPERATOR**

Robert De Block discussed the following items:

Receipt of the Central Avenue 575 pumps and motor is pending. Following installation, the existing pump and motor will be evaluated and if suitable, returned to Authority stock.

TTHM: Fourth quarter samples were collected on November 13. The results were slightly higher but the temperatures were higher in the month of November.

Lead and Copper: Lead and Copper consumer tap results letters have been distributed. Certification will be submitted by December 31.

Unknown lead service letters have been sent, and the certification has been submitted. Following the mailing we have noted an increase in additional residents reporting their service materials to the online portal. DES has communicated with residents who have additional questions related to the letter.

- **COMMITTEE REPORTS AND DISCUSSION**

OPERATIONS COMMITTEE-Next meeting scheduled for January 8, 2024

- **CORRESPONDENCE**

1. NJDEP/Correspondence
2. Notice of Public Hearing/1128 High Mountain Road, North Haledon
3. Notice of Public Hearing/345 Haledon Avenue, Haledon
4. Notice of Hearing of Appeal or Application/124 Central Avenue, North Haledon

Motion made by Flach seconded by Chowdhury to accept and file correspondence.

YES: D'Ambrosio, Chowdhury, Flach, Muzibul

ABSTAIN: -0-

NO: -0-

- **OLD BUSINESS**

1. 225 Pompton Road/Water Bill Dispute/Payment Plan Finalized
2. 27 Jasper Street, Haledon -Water Line installed
3. LIHWAP Language Requirements-No update.

- **PUBLIC COMMENT**

Motion made by Flach seconded by Chowdhury to open public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Muzibul

ABSTAIN: -0-

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NO: -0-

***No Public Present***

Motion made by Chowdhury seconded by Flach to close public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Muzibul

ABSTAIN: -0-

NO: -0-

**RESOLUTIONS TO BE PASSED BY CONSENT**

**2024-41      AUTHORIZATION TO ADVERTISE THE 2025 REQUEST  
FOR    QUALIFICATIONS**

**2024-42      AUTHORIZATION TO INTRODUCE THE 2025 BUDGET**

**2024-43      LATE INTRODUCTION OF THE 2025 BUDGET**

**2024-44      AUTHORIZATION TO APPROVE FOR PAYMENT THE  
WATER OPERATING BILLS AS SET FORTH IN THE  
WATER OPERATING BILLS LIST DATED DECEMBER 9,  
2024**

Motion by Flach seconded by Chowdhury to pass the Resolutions by Consent.

YES: D'Ambrosio, Chowdhury, Flach, Muzibul

ABSTAIN: -0-

NO: -0-

**TIME: 8:27PM**

**• MEETING ADJOURNED**

Motion by Flach seconded by Chowdhury to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Flach, Muzibul

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,  
Denise Wahad, Recording Secretary