

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JUNE 9, 2025
CONDUCTED REMOTELY VIA ZOOM CONFERENCING
7:30 P.M.**

TIME: 7:31PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

STATEMENT OF PUBLIC NOTICE-TAKE NOTICE that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Haledon Municipal Building, located at 510 Belmont Avenue, Haledon, NJ on February 12, 2025. A copy of the Annual Meeting Notice was advertised on February 16, 2025 in the North Jersey Herald News and The Record.

A LINK AND A TELEPHONE NUMBER TO JOIN THE MEETING VIRUTALLY CAN BE ACCESSED ON THE MUA WEBSITE AT WWW.MUAWATER.NET. ELECTRONIC PROVISIONS HAVE BEEN ESTABLISHED FOR THE PUBLIC TO PARTICIPATE DURING THE PUBLIC COMMENT PORTION OF THE MEETING.

Formal Action will be taken.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

Present: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

Absent: Moczo

Other notable attendees: Casey Cordes, Attorney
Jerry Mitchell, Engineer
Robert De Block, Licensed Operator

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio spoke on the following:

He advised MUA went out to bid for Heights Tank project, DEP approved.

Non-revenue water: The annual rolling average is 16%. Monthly average for April is less than 1%.

PFAS cost analysis is to be reviewed.

Arcadis submitted Proposal for Professional Services for the Meter Replacement Project.

A Draft copy of CCR has been distributed for review.

A price quote has been obtained for (2) IPAD for MUA technicians

There are two items for Executive Session.

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ENGINEER

Jerry Mitchell submitted a report which is on file and discussed the following items:

Action Items: Recommend approval of the water connection application for 31 Grand Summit Avenue.

Recommend approval to award the Heights Tank Improvements Bid to Brave Industrial Painting, which the NJ I-Bank authorized on May 28, 2025.

Recommend approval of Arcadis' Proposal for Professional Services for Design, Funding Assistance, Bid Assistance, and Construction Services for the Meter Replacement Project.

Recommend approval to move forward with applying for the Short-Term Planning and Design Loan for the Meter Replacement Project.

Water Quality: The MUA received three (3) bids for the Heights Tank project on May 1, 2025. Bids were reviewed by Arcadis and legal counsel, and the NJ I-Bank authorized the bid to Brave Industrial Painting on May 28, 2025.

Facilities: The MUA received three (3) bids for the Holland Christian Home Water Main Extension Project on May 15, 2025. Bids are being reviewed by Arcadis and legal counsel. Arcadis will submit the bid package next week for the NJ I-Bank to review and provide authorization to award the project to the lowest bidder for the July Board Meeting.

Circle Avenue water mains repairs are ongoing and waiting for survey results to complete the design and be prepared to publicly bid.

The acoustic leak detection program has started. Arcadis is coordinating with Garcia and the MUA to schedule the repair of two main leaks identified so far.

Non-Revenue Items: The annual rolling average for NRW is 16%. Monthly average for April is less than 1%.

ATTORNEY

Casey Cordes submitted a report which is on file and discussed the following items:

Heights Tank Improvements Project: Initial bid review was conducted. Two OPRA requests were received and processed concerning the bids received. An issue was raised concerning the lowest bidder's failure to list subcontractors, which was a material bid defect. The second lowest bid was reviewed and a draft recommendation letter sent to the I-Bank.

Interlocal Service Agreement with Haledon: There is a new borough attorney. The MUA is still waiting for the costs spreadsheet to review.

AUDITOR

Robert McNinch did not attend meeting.

LICENSED OPERATOR

Robert De Block discussed the following items:

Operations: The Draft CCR has been distributed for review. Electronic submission must be done by July 1, 2025.

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Disinfectant By-Products: Quarterly sampling was completed on May 14. Results and LRAA for the four sample locations are below the MCL.

- **REVIEW OF MINUTES**

Motion made by Smith seconded by Chowdhury to approve the Minutes for April 30, 2025.

YES: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

Motion made by Flach seconded by Smith to approve the Minutes and Executive Minutes for May 12, 2025.

YES: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

- **COMMITTEE REPORTS AND DISCUSSION**

OPERATIONS COMMITTEE-Next meeting scheduled for July 2, 2025. An offer was made to the Summer Intern and waiting for her response.

- **CORRESPONDENCE**

1. NJDEP/Heights Tank Improvements-Authorization to Award
2. Haledon Planning Board/292 Hobart Avenue
3. North Haledon Planning Board/496 Manchester Avenue

Motion made by Smith seconded by Chowdhury to accept and file correspondence.

YES: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

- **OLD BUSINESS**

1. Water Connection Application/987 Belmont Ave, North Haledon-Awaiting Escrow
2. Manchester Utilities Authority Summer Internship Opportunity-See Operations Committee update.

- **NEW BUSINESS**

1. Water Connection Application/31 Grand Summit Ave. Haledon-Discussed in Engineer Report
2. Gov Connection, Inc/Price Quote-IPAD
3. Gen Serve LLC/Price Quote-Maintenance Pump Stations

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Motion made by Flach seconded by Muzibul to approve Gov Connection, Inc. price quote #25763302.01 for an amount not to exceed \$1,524.34.

YES: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

Motion made by Flach seconded by Smith to approve Gen Serve LLC price quote #Q88628 for an amount not to exceed \$9,800.00.

YES: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

• **PUBLIC COMMENT**

Motion made Chowdhury seconded by Smith to open public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

No Public Present

Motion made by Smith seconded by Chowdhury to close public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

RESOLUTIONS TO BE PASSED BY CONSENT

2025-33 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED JUNE 9, 2025

2025-34 AUTHORIZATION TO APPROVE WATER CONNECTION APPLICATION FOR 31 GRAND SUMMIT AVENUE WITH CONDITIONS

2025-35 AUTHORIZATION TO AWARD THE HEIGHTS TANK IMPROVEMENT BID

2025-36 AUTHORIZATION TO APPROVE ARCADIS PROPOSAL FOR PROFESSIONAL SERVICES FOR DESIGN, FUNDING ASSISTANCE, BID ASSISTANCE, AND CONSTRUCTION SERVICES FOR THE METER REPLACEMENT PROGRAM

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Motion by Chowdhury seconded by Smith to pass the Resolutions by Consent.

YES: D'Ambrosio, Chowdhury Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. PERSONNEL-Operator's Stipend Review

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 8:27PM

Motion by Smith seconded by Flach to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

TIME: 8:31PM

Motion by Chowdhury seconded by Flach to reconvene the regular meeting.

YES: D'Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

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Motion by Chowdhury seconded by Muzibul to approve Resolution 2025-37 entitled **“APPROVAL TO INCREASE MUA OPERATOR’S STIPEND TO \$1,250.00 WITH A START DATE OF JUNE 16, 2025.”**

YES: D’Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

TIME: 8:32PM

• MEETING ADJOURNED

Motion by Chowdhury seconded by Flach to adjourn meeting.

YES: D’Ambrosio, Chowdhury, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad, Recording Secretary