

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING MAY 12, 2025
CONDUCTED REMOTELY VIA ZOOM CONFERENCING
7:30 P.M.**

TIME: 7:32PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

STATEMENT OF PUBLIC NOTICE-TAKE NOTICE that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Haledon Municipal Building, located at 510 Belmont Avenue, Haledon, NJ on February 12, 2025. A copy of the Annual Meeting Notice was advertised on February 16, 2025 in the North Jersey Herald News and The Record. A LINK AND A TELEPHONE NUMBER TO JOIN THE MEETING VIRUTALLY CAN BE ACCESSED ON THE MUA WEBSITE AT WWW.MUAWATER.NET. ELECTRONIC PROVISIONS HAVE BEEN ESTABLISHED FOR THE PUBLIC TO PARTICIPATE DURING THE PUBLIC COMMENT PORTION OF THE MEETING.

Formal Action will be taken.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

Present: D'Ambrosio, Smith, Muzibul, Flach arrived @ 7:38PM

Absent: Chowdhury, Moczo

Other notable attendees: Casey Cordes, Attorney
Jerry Mitchell, Engineer
Robert De Block, Licensed Operator

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio spoke on the following:

Deferred to the professionals for updates on outstanding matters, including but not limited to, Non-Revenue Water issues; Holland Christian Homes Project; Heights Tank Project.

Auditor has recommended approving the 2024 Audit tonight. The Audit was reviewed at last month's meeting.

The PFAS Project Costs have been sent to the NJDEP for review.

The CCR is being drafted by the Licensed Operator and will be sent for review soon.

This is one personnel item for Executive Session discussion.

The Water Assistance Program has ended; however, if you are seeking assistance with your water bill, apply for DCAid or call NJ211.

ENGINEER

Jerry Mitchell submitted a report which is on file and discussed the following items:

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING MAY 12, 2025
CONDUCTED REMOTELY VIA ZOOM CONFERENCING
7:30 P.M.**

Action Item: Request approval to bid the Hydro Excavation Project in May. The project is needed to confirm MUA and homeowner service line materials.

Operations: The final PVWC disconnection at Katz Avenue and West Broadway is being scheduled for June 2025. The installation of a new chamber on West Broadway and Granite Avenue is scheduled for May 2025.

Water Quality: Three (3) bids were received for the Heights Tank project on May 1, 2025. Bids are being reviewed by the professionals. Upon complete review, the recommendations will be sent to the NJDEP to obtain approval to award at the next meeting.

Plans are in progress to complete the lead service line investigation in order to seek replacement funding.

Facilities: The Holland Christian Homes projects is currently out for bid and bids will be received on May 15, 2025. The award for this project will likely not take place until the July meeting.

Circle Avenue water mains repairs is ongoing and waiting for survey results to complete design and be prepared to publicly bid.

The meter replacement program was approved by the Board at the April meeting for the existing meters to be replaced with cellular Badger meters. Arcadis is preparing the bid documentation.

Non-revenue Water: The annual rolling average for NRW for March was 18% and the monthly average for March was 18%.

ATTORNEY

Casey Cordes submitted a report which is on file and discussed the following items:

Capital Improvement Projects: Bids have been reviewed. Two OPRA Requests were received and processed concerning the bids received.

Delinquent Accounts: 1163 Belmont Avenue update was discussed.

AUDITOR

Robert McNinch did not attend; however, asked the Chairman to convey his recommendation to approve the 2024 Audit Resolution. The Audit was an unmodified opinion with no comments, which is the highest opinion available.

LICENSED OPERATOR

Robert De Block discussed the following items:

The CCR is due on July 1; however, a draft is being prepared for review.

TTHM Sampling will take place this week.

14 Harring Court – discussion with homeowner about the water service line material.

Three (3) Quotes were received for the purchase of new hydrants. Discussion held.

- **COMMITTEE REPORTS AND DISCUSSION**

- OPERATIONS COMMITTEE-Next meeting scheduled for June 4, 2025. Summer Internship Opportunity has been advertised.

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING MAY 12, 2025
CONDUCTED REMOTELY VIA ZOOM CONFERENCING
7:30 P.M.**

• **CORRESPONDENCE**

1. Notice of Public Hearing/304 Belmont Avenue

Motion made by Flach seconded by Smith to accept and file correspondence.

YES: D'Ambrosio, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

• **OLD BUSINESS**

1. Water Connection Application/987 Belmont Ave., North Haledon-Awaiting Escrow

• **NEW BUSINESS**

1. Fire Hydrant Inventory/Price Quotes-Discussed above.
2. Haledon BOE/Letter-Water Service Lines-Discussion held.

Motion made by Flach seconded by Smith to approve Brent Material Co. price quote for an amount not to exceed \$24,900.

YES: D'Ambrosio, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

• **PUBLIC COMMENT**

Motion made Smith seconded by Flach to open public hearing.

YES: D'Ambrosio, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

No Public Present

Motion made by Smith seconded by Flach to close public hearing.

YES: D'Ambrosio, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

RESOLUTIONS TO BE PASSED BY CONSENT

**2025-30 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER
OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS
LIST DATED MAY 12, 2025**

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING MAY 12, 2025
CONDUCTED REMOTELY VIA ZOOM CONFERENCING
7:30 P.M.**

2025-31 2024 AUDIT RESOLUTION

**2025-32 AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE HYDRO-
EXCAVATION PROGRAM**

Motion by Flach seconded by Smith to amend and add Resolution 2025-22 entitled **“AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE HYDRO-EXCAVATION PROGRAM”**.

YES: D’Ambrosio, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

Motion by Flach seconded by Smith to pass the Resolutions by Consent as amended.

YES: D’Ambrosio, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

TIME: 8:12PM

• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. PERSONNEL-Operator’s Stipend Review

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

Motion by Smith seconded by Flach to go into executive session as indicated above.

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING MAY 12, 2025
CONDUCTED REMOTELY VIA ZOOM CONFERENCING
7:30 P.M.**

YES: D'Ambrosio, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

TIME: 8:12PM

Motion by Smith seconded by Flach to reconvene the regular meeting.

YES: D'Ambrosio, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

TIME: 8:30PM

• MEETING ADJOURNED

Motion by Smith seconded by Flach to adjourn meeting.

YES: D'Ambrosio, Flach, Smith, Muzibul

ABSTAIN: -0-

NO: -0-

TIME: 8:31PM

Respectfully Submitted,
Denise Wahad, Recording Secretary