

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING NOVEMBER 13, 2023
CONDUCTED REMOTELY VIA ZOOM CONFERENCING
7:30 P.M.**

TIME: 7:32 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

STATEMENT OF PUBLIC NOTICE-TAKE NOTICE that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Haledon Municipal Building, located at 510 Belmont Avenue, Haledon, NJ on February 18, 2023. A copy of the Annual Meeting Notice was advertised on February 17, 2023 in the North Jersey Herald News and The Record.

A LINK AND A TELEPHONE NUMBER TO JOIN THE MEETING VIRUTALLY CAN BE ACCESSED ON THE MUA WEBSITE AT WWW.MUAWATER.NET. ELECTRONIC PROVISIONS HAVE BEEN ESTABLISHED FOR THE PUBLIC TO PARTICIPATE DURING THE PUBLIC COMMENT PORTION OF THE MEETING.

Formal Action will be taken.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

Present: D'Ambrosio, Chowdhury, Flach, Moczo, Smith

Absent:

Other notable attendees: Casey Cordes, Attorney
 Jerry Mitchell, Engineer
 Liliana Calix, Engineer
 Robert De Block, Licensed Operator
 Robert McNinch, Auditor

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio spoke on the following items:

He received the resignation of Commissioner Mike Alfano. He thanked Commissioner Alfano for his time and service. He advised the Borough of Haledon Mayor that the appointment is open.

There is a personnel/contract matter for Executive Session discussion.

Heights at Haledon account was discussed.

He has to review a DRAFT letter that has been prepared concerning the PVWC non-revenue water issue.

There is an issue with the website and the lead and copper survey that must be addressed. In order to do so, there is a cost of \$49.00 for a website upgrade that is needed. Since the payment must be made by credit card, DeBlock Environmental will pay the charge and seek reimbursement from the MUA for the cost.

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING NOVEMBER 13, 2023
CONDUCTED REMOTELY VIA ZOOM CONFERENCING
7:30 P.M.**

**PLEASE TAKE NOTICE that there is important information regarding:
BILL ASSISTANCE AND ARREARAGE FORGIVENESS PROGRAMS**

The State Low Income Household Water Assistance Program (LIHWAP) can help you pay arrears for your water and sewer bills. The program may also be able to help address tax liens due to water and sewer arrears. To get more information and apply, go to waterassistance.nj.gov or call NJ211.

The application period for the New Jersey Department of Community Affairs' Low Income Water Assistance Program (LIHWAP) is currently closed; however, will reopen on October 1. People can apply online through the DCAid application portal at <https://njdca-housing.dynamics365portals.us/en-US/dcaid-services/>. Those without computer or internet access can call 1-800-510-3102.

Please review this special Notice in its entirety at our website at www.muawater.net or contact Water Billing Clerk, Rama Jamoukha, by calling her at (973) 942-6538 extension 2 or emailing her at rjamoukha@haledonboronj.com for additional information.

ENGINEER

Jerry Mitchell submitted report, which is on file and discussed the following items:

Action Items: 286 Squaw Brook Service Connection Application approval.

Operations: The MUA received I-Bank funding for the Heights Tank project and Arcadis is updating costs associated with the incorporation of a THMM striping system with active ventilation. The Environmental Planning Document will also be updated along with Contract documents.

High Service Reservoir Pump Station Replacement Project has received I-Bank funding approval. This project is on hold pending the results of the North Haledon PFAS contamination evaluation by NJDEP.

Coordinating with DeBlock Environmental on identifying lead service connections. Response to the survey has been very good. Over 100 responses have been received in a matter of two weeks. Arcadis is working with DeBlock Environmental to prepare a modified Remedial Measures Report Form and Technical Memorandum for submission to the NJDEP.

The Holland Christian Homes Project documentation has been submitted to the I-Bank for review and approval.

The PVWC unknown interconnection investigation was discussed.

ATTORNEY

Casey Cordes submitted report, which is on file and discussed the following items:

The Heights at Haledon matter has been resolved and the MUA is awaiting payment.

AUDITOR

Robert McNinch discussed the following items:

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING NOVEMBER 13, 2023
CONDUCTED REMOTELY VIA ZOOM CONFERENCING
7:30 P.M.**

PVWC is likely going to increase its bulk water rates by 6%; however, that number has not been finalized.

2024 Budget is being prepared.

LICENSED OPERATOR

Robert De Block discussed the following items:

Operations: A quote has been solicited for a valve service of the PRV to provide a backup supply to the 515 zone from the 575 zone.

TTHM: The utilization of the High Service Pump to further balance water quality between the 383 and 575 zones is under review. Quotes have been solicited for a portable automatic hydrant flusher that can be utilized throughout the system.

Lead and Copper: Updates to the Lead and Copper Sampling Plan are ongoing. Responses are being received and processed.

REVIEW OF MINUTES:

Motion made by Flach seconded by Chowdhury to approve the Minutes for September 11, 2023.

YES: Chowdhury, Flach, Smith

ABSTAIN: D'Ambrosio, Moczo

NO: -0

• **COMMITTEE REPORTS AND DISCUSSION**

OPERATIONS COMMITTEE-Next meeting scheduled for November 29, 2023.

• **CORRESPONDENCE**

1. NJDEP/2024 January Water Supply PT Study

Motion made by Smith seconded by Chowdhury to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Flach, Moczo, Smith

ABSTAIN: -0-

NO: -0-

• **OLD BUSINESS**

1. 225 Pompton Road/Water Bill Dispute-Under Engineer Review.
2. Service Request/Account numbers 85-0, 109-1, 110-1-Resolved.
3. LIHWAP Language Requirements-No update.
4. 27 Jasper Street, Haledon-Time Extension Request-No update.
5. ARCADIS/Professional Engineering Services Heights Tank Improvements-Discussed under Engineer Report.

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING NOVEMBER 13, 2023
CONDUCTED REMOTELY VIA ZOOM CONFERENCING
7:30 P.M.**

• **NEW BUSINESS**

1. Water Connection Application/286 Squaw Brook Road, NH-Resolution No. 2023-33
2. 1040 High Mountain Road, NH/Dispute Letter-Under review

• **PUBLIC COMMENT**

Motion made by Chowdhury seconded by Flach to open public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Moczo, Smith

ABSTAIN: -0-

NO: -0

No Public Present

Motion made by Chowdhury seconded by Smith to close public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Moczo, Smith

ABSTAIN: -0-

NO: -0

RESOLUTIONS TO BE PASSED BY CONSENT

2023-32 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED NOVEMBER 13, 2023

2023-33 AUTHORIZATION TO APPROVE WATER SERVICE CONNECTION FOR 286 SQUAW BROOK ROAD, NORTH HALEDON SUBJECT TO ENGINEER CONDITIONS

Motion by Moczo seconded by Chowdhury to pass the Resolutions by Consent.

YES: D'Ambrosio, Chowdhury, Flach, Moczo, Smith

ABSTAIN: -0-

NO: -0-

• **EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING NOVEMBER 13, 2023
CONDUCTED REMOTELY VIA ZOOM CONFERENCING
7:30 P.M.**

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

- A. PERSONNEL/CONTRACT MATTER
- B. POTENTIAL LEGAL MATTERS

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 8:23PM

Motion by Moczo seconded by Smith to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Flach, Moczo, Smith

ABSTAIN: -0-

TIME: 9:13PM

Motion by Chowdhury seconded by Flach to reconvene the regular meeting.

YES: D'Ambrosio, Chowdhury, Flach, Moczo, Smith

ABSTAIN: -0-

TIME: 9:14PM

• MEETING ADJOURNED

Motion by Smith seconded by Flach to adjourn.

YES: D'Ambrosio, Chowdhury, Flach, Moczo, Smith

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad, Recording Secretary