

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING OCTOBER 19, 2023
CONDUCTED REMOTELY VIA ZOOM CONFERENCING
7:30 P.M.**

TIME: 7:32 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

STATEMENT OF PUBLIC NOTICE-TAKE NOTICE that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Haledon Municipal Building, located at 510 Belmont Avenue, Haledon, NJ on February 18, 2023. A copy of the Annual Meeting Notice was advertised on February 17, 2023 in the North Jersey Herald News and The Record. The October 16, 2023 meeting of the MUA was cancelled due to the lack of quorum. According to the by-laws of the MUA, the meeting cannot be held without a quorum; therefore, the meeting was rescheduled to October 19, 2023 at 7:30 PM. The rescheduled meeting date was properly noticed in accordance with the law.

A LINK AND A TELEPHONE NUMBER TO JOIN THE MEETING VIRUTALLY CAN BE ACCESSED ON THE MUA WEBSITE AT WWW.MUAWATER.NET. ELECTRONIC PROVISIONS HAVE BEEN ESTABLISHED FOR THE PUBLIC TO PARTICIPATE DURING THE PUBLIC COMMENT PORTION OF THE MEETING.

Formal Action will be taken.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

Present: D'Ambrosio, Chowdhury, Flach

Absent: Moczo, Alfano, Smith

Other notable attendees: Adam Boyle, Attorney
Jerry Mitchell, Engineer
Liliana Calix, Engineer
Robert De Block, Licensed Operator

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio spoke on the following items:

As to the non-revenue water issue, all costs concerning the investigation into unknown interconnections should not be the responsibility of the MUA.

A Resolution is needed to appoint the Chairman as authorized party for the application for financing for the Holland Christian Homes project.

There is one matter for Executive Session.

PLEASE TAKE NOTICE that there is important information regarding:

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BILL ASSISTANCE AND ARREARAGE FORGIVENESS PROGRAMS

The State Low Income Household Water Assistance Program (LIHWAP) can help you pay arrears for your water and sewer bills. The program may also be able to help address tax liens due to water and sewer arrears. To get more information and apply, go to waterassistance.nj.gov or call NJ211.

The application period for the New Jersey Department of Community Affairs' Low Income Water Assistance Program (LIHWAP) is currently closed; however, will reopen on October 1. People can apply online through the DCAid application portal at <https://njdca-housing.dynamics365portals.us/en-US/dcaid-services/>. Those without computer or internet access can call 1-800-510-3102.

Please review this special Notice in its entirety at our website at www.muawater.net or contact Water Billing Clerk, Rama Jamoukha, by calling her at (973) 942-6538 extension 2 or emailing her at rijamoukha@haledonboronj.com for additional information.

ENGINEER

Jerry Mitchell submitted report, which is on file and discussed the following items:

Action Items: Holland Christian Homes (HCH) Resolution. Legal Opinion letter that the HCH work will be completed in the right-of-ways and an easement granted by HCH.

Heights Tank discussion on status and need to move forward.

Lead Service Plan discussion and proposed plan to move forward.

Update on PVWC unknown interconnection investigation to address non-revenue water.

ATTORNEY

Adam Boyle submitted report, which is on file and discussed the following items:

HCH Resolution was prepared for consideration at this meeting. The letter will be prepared and sent to the Engineer.

One matter for Executive Session concerning a Billing Account.

AUDITOR

Robert McNinch discussed the following items:

Cash flow continues to be a challenge due to the non-revenue water issue.

Review is being done to see if the financing for the Heights Tank project can be assumed within the budget.

Discussion held on credits owed from PVWC for the unknown and unbilled interconnections.

LICENSED OPERATOR

Robert De Block discussed the following items:

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Notice of Non-Compliance received from NJDEP concerning chlorine levels. The Heights Tank project was a proposed step to remediate this issue so it needs to be completed as soon as possible. The NJDEP may take enforcement action if no action is taken on the project.

REVIEW OF MINUTES:

Motion made by Chowdhury seconded by Flach to approve the Minutes for August 14, 2023.

YES: D'Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0

SEPTEMBER 14, 2023 MINUTES HELD OVER DUE TO LACK OF QUORUM TO PASS

• **COMMITTEE REPORTS AND DISCUSSION**

OPERATIONS COMMITTEE-Next meeting scheduled for November 1, 2023.

• **CORRESPONDENCE**

1. Borough of North Haledon/Linda Vista Avenue Sidewalk Improvements Plans
2. NJEP/Notice of Non-Compliance-Correspondence
3. North Haledon Public Hearing/409 High Mountain Road
4. North Haledon Public Hearing/28 Kuiken Court
5. North Haledon Zoning Board of Adjustment/69 Walray Avenue

Motion made by Flach seconded by Chowdhury to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0-

• **OLD BUSINESS**

1. Draft Copy Lead Service Line Plan-mailed out
2. Service Request/Account numbers 85-0, 109-1, 110-1-Discussed in Executive Session
3. LIHWAP Language Requirements-Discussed under Attorney Report
4. 27 Jasper Street, Haledon-Time Extension Request-Letter to be sent
5. ARCADIS/Professional Engineering Services Heights Tank Improvements-Discussed under Engineer Report

• **NEW BUSINESS**

1. Renew Contract/Action Data
2. 225 Pompton Road/Water Bill Dispute-under review

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Motion made by Flach seconded by Chowdhury to approve Action Data Contract.

YES: D'Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0

• **PUBLIC COMMENT**

Motion made by Chowdhury seconded by Flach to open public hearing.

YES: D'Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0

No Public Present

Motion made by Flach seconded by Chowdhury to close public hearing.

YES: D'Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0

RESOLUTIONS TO BE PASSED BY CONSENT

**2023-30 AUTHORIZATION TO APPROVE FOR PAYMENT THE
WATER OPERATING BILLS AS SET FORTH IN THE
WATER OPERATING BILLS LIST DATED OCTOBER 19,
2023**

**2023-31 APPOINTMENT OF AUTHORIZED REPRESENTATIVE FOR
PURPOSES OF FILING APPLICATIONS WITH THE NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE
INFRASTRUCTURE BANK FOR THE HOLLAND CHRISTIAN HOME
WATER MAIN EXTENSION PROJECT**

Motion by Chowdhury seconded by Flach to pass the Resolutions by Consent.

YES: D'Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0-

• **EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

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WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows: Potential Legal Matters

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 8:54PM

Motion by Flach seconded by Chowdhury to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

TIME: 9:04PM

Motion by Flach seconded by Chowdhury to reconvene the regular meeting.

YES: D'Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

TIME: 9:05PM

• MEETING ADJOURNED

Motion by Chowdhury seconded by Flach to adjourn.

YES: D'Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad, Recording Secretary