

PUBLIC NOTICE

MANCHESTER UTILITIES AUTHORITY

REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL SERVICES

NOTICE IS HEREBY GIVEN that the Manchester Utilities Authority is requesting qualifications for the following professional services for the Manchester Utilities Authority during the year 2025:

Attorney

Engineer

Auditor

Bond Counsel

Licensed Operator

Emergency Services Contractor

All submissions shall be submitted no later than 3:00 P.M. on **January 23, 2025**. Qualifications will be opened and read aloud, in pertinent part, at that time. All submissions shall be submitted to Denise Wahad, MUA Assistant Secretary, 510 Belmont Avenue, Haledon, New Jersey 07508.

Qualifications for Attorneys, Engineers, Auditors, Bond Counsel, Licensed Operator and Emergency Services Contractor are being solicited in accordance with the fair and open process as set forth by P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51) N.J.S.A. 19:44A-20.5 et seq. An overview of the Law may be obtained on <http://www.nj.gov/dca/lgs/p2p>.

Request for Qualifications documents may be obtained from the Official Website of the Manchester Utilities Authority: <http://www.muawater.net/>. The Authority reserves its right to reject all submissions and/or award any or all contracts to a qualified vendor through a non-fair and open process in accordance with law.

DENISE WAHAD
MUA Assistant Secretary

REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL SERVICES – 2025

Manchester Utilities Authority

The Manchester Utilities Authority is requesting qualifications for the provision of professional services to the Authority for the year 2025. Qualifications will be accepted for the specific professional services set forth in the Public Notice, a copy of which is attached hereto.

Qualifications for the above-mentioned positions shall be submitted no later than 3:00 p.m. on Thursday, January 23, 2025. Qualifications will be opened and read aloud, in pertinent part, at that time.

All Qualifications shall be submitted to Denise Wahad, MUA Assistant Secretary, 510 Belmont Avenue, Haledon, New Jersey 07508. Three (3) copies of the proposal shall be submitted. Submissions can be forwarded via email.

All Qualifications should include, at a minimum; the name, address and all contact information of the person or firm making the proposal; a statement of qualifications, including all applicable professional Licenses held; a statement of experience in rendering such professional services to public entities; references; and a proposal for compensation or a schedule of fees to be charged for such professional services.

All Qualifications will be evaluated by the Commissioners of the MUA on the basis of the Qualifications deemed to be most advantageous, price and other factors considered. The evaluation will consider:

- (1) Experience and reputation in the field;
- (2) Knowledge of the Manchester Utilities Authority and the subject matter to be addressed under the contract;
- (3) Availability to accommodate any required meetings of the Manchester Utilities Authority;
- (4) Compensation proposal;
- (5) Other factors if determined to be in the best interest of the Manchester Utilities Authority and its agencies.

A description of the professional services required by the Manchester Utilities Authority and its agencies is as follows:

Attorneys: Shall provide services as requested to the Manchester Utilities Authority.

Engineers: Shall provide services as requested to the Manchester Utilities Authority.

Auditors: Shall provide services as requested to the Manchester Utilities Authority.

Bond Counsel: Shall provide Bond Counsel services as requested to the Manchester Utilities Authority.

Licensed Operator: Shall provide services as requested by the Manchester Utilities Authority. The individual must hold licenses to operate a W-2 Facility and have at least ten (10) years experience as a Licensed Operator.

Emergency Services Contract: Shall provide services as requested by the Manchester Utilities Authority in accordance with the Bid Specifications that shall be provided upon request.

Additionally: Please submit along with your Proposal the following items, if applicable:

1. Non-Collusion Affidavit
2. Stockholder/Partnership Discloser
3. Business Registration Certificate
4. Please sign and date your Qualifications