

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING SEPTEMBER 11, 2023
CONDUCTED REMOTELY VIA ZOOM CONFERENCING
7:30 P.M.**

TIME: 7:36 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

STATEMENT OF PUBLIC NOTICE-TAKE NOTICE that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Haledon Municipal Building, located at 510 Belmont Avenue, Haledon, NJ on February 18, 2023. A copy of the Annual Meeting Notice was advertised on February 17, 2023 in the North Jersey Herald News and The Record. The July 10, 2023 meeting of the MUA was cancelled due to the lack of quorum. According to the by-laws of the MUA, the meeting cannot be held without a quorum; therefore, the July meeting was rescheduled to July 24, 2023 at 7:30 PM. The rescheduled meeting date was properly noticed in accordance with the law.

A LINK AND A TELEPHONE NUMBER TO JOIN THE MEETING VIRUTALLY CAN BE ACCESSED ON THE MUA WEBSITE AT WWW.MUAWATER.NET. ELECTRONIC PROVISIONS HAVE BEEN ESTABLISHED FOR THE PUBLIC TO PARTICIPATE DURING THE PUBLIC COMMENT PORTION OF THE MEETING.

Formal Action will be taken.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

Moment of Silence Held for Remembrance of 9/11

• FLAG SALUTE

• ROLL CALL ATTENDANCE

Present: Chowdhury, Flach, Smith

Absent: D'Ambrosio, Moczo, Alfano

Other notable attendees: Casey Cordes, Attorney
Jerry Mitchell, Engineer
Liliana Calix, Engineer
Robert De Block, Licensed Operator

Commissioner Chowdhury presided over the Meeting due to the absence of the Chairman.

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio did not attend the meeting and no report was submitted.

PLEASE TAKE NOTICE that there is important information regarding:

BILL ASSISTANCE AND ARREARAGE FORGIVENESS PROGRAMS

The State Low Income Household Water Assistance Program (LIHWAP) can help you pay arrears for your water and sewer bills. The program may also be able to help address tax liens due to water and sewer arrears. To get more information and apply, go to waterassistance.nj.gov or call NJ211.

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING SEPTEMBER 11, 2023
CONDUCTED REMOTELY VIA ZOOM CONFERENCING
7:30 P.M.**

The application period for the New Jersey Department of Community Affairs' Low Income Water Assistance Program (LIHWAP) is currently closed; however, will reopen on October 1. People can apply online through the DCAid application portal at <https://njdca-housing.dynamics365portals.us/en-US/dcaid-services/>. Those without computer or internet access can call 1-800-510-3102.

Please review this special Notice in its entirety at our website at www.muawater.net or contact Water Billing Clerk, Rama Jamoukha, by calling her at (973) 942-6538 extension 2 or emailing her at rijamoukha@haledonboronj.com for additional information.

ENGINEER

Jerry Mitchell submitted report, which is on file and discussed the following items:

Action Items: Discussion on Heights Tank Project and the need to progress forward; Discussion on Lead Service Plan and proposed plan to move forward; Update on Non-Revenue Water efforts and investigation into the PVWC unknown interconnections.

Heights Tank Project: NJDEP funding has been approved for this project; however, there is no principal forgiveness component of the funding. Fifty percent (50%) of the loan will be interest free and the other fifty percent (50%) will be at an interest rate between 0%-2.5%. The cost project estimate is approximately \$500,000.00. The Auditor will run numbers for discussion at next month's meeting. The Licensed Operator advised that this project should be prioritized due to the TTHMs remediation efforts. The project was listed as a "to do" in the 2018 and 2021 Reports so it really needs priority at this point in time. TTHM results for the Third Quarter were higher than anticipated. The system has maintained compliance; however, the OEL at three location has triggered additional evaluation and reporting. The professionals are working on developing a response.

Lead Service Plan: The Draft Plan has been prepared and distributed for comments. The two parts are: (1) surveying (ie., identifying areas) and (2) remediation. A mailer will be sent to all customers requesting information and follow-up will be made by field teams to certain areas.

NRW Efforts: Excavation of possible interconnection locations may be the next step in the investigation process. PVWC requested operation of HAL2 to provide increased pressure to a portion of their system. Operation of HAL2 has allowed for additional data collection of operating conditions during use of the interconnection. In addition, the MUA valve located at Burhans and Haledon Avenue was scheduled for replacement on Monday September 12.

ATTORNEY

Casey Cordes submitted report, which is on file and discussed the following items:

Discussion held on approving a bulk wheeling charge into the MUA's Rate Schedule.

Discussion held on the Heights at Haledon Condominium Association account.

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING SEPTEMBER 11, 2023
CONDUCTED REMOTELY VIA ZOOM CONFERENCING
7:30 P.M.**

AUDITOR

Robert McNinch discussed the following items:

Account receivables have been improving over the last few months, which has helped improve cash flows. Currently on track to meet the 2023 Budget projections.

Work is beginning on preparing the 2024 Budget.

LICENSED OPERATOR

Robert De Block discussed the following items:

Operations: A Notice of Non-compliance for disinfectant reporting for the Month of June 2023 was received. Residuals were collected during this period and were re-submitted to the NJDEP on August 29, 2023. A copy was also sent to the NJDEP Enforcement officer. No further action is required.

During the storm this past Saturday, the generator at the Pump Station failed; however, water flow continued. Neil Systems is working on repairs to the telemetry system and will provide an update for the next meeting.

Improvements: On August 31st Garcia Construction was mobilized to repair a 6” main at 510 Belmont Avenue. The valve failed during the course of the repair and required replacement the next day. This valve replacement necessitated a controlled shutdown. Sampling was completed and all results were negative for Total Coliform.

REVIEW OF MINUTES: HELD OVER DUE TO LACK OF QUORUM TO PASS

• **COMMITTEE REPORTS AND DISCUSSION**

OPERATIONS COMMITTEE-Next meeting scheduled for October 4, 2023.

• **CORRESPONDENCE**

1. NJDEP/Notice of Non-Compliance-Monitoring and Reporting Violation-Discussed under Licensed Operator Report-No Action to be taken

Motion made by Flach seconded by Smith to Accept and File Correspondence.

YES: Chowdhury, Flach, Smith

ABSTAIN: -0-

NO: -0-

• **OLD BUSINESS**

1. Draft Copy Lead Service Line Plan-Discussed under Engineer Report
2. Service Request/Account numbers 85-0, 109-1, 110-1-Discussed under Attorney Report
3. LIHWAP Language Requirements-Discussed under Attorney Report
4. 27 Jasper Street, Haledon-Time Extension Request-Letter to be sent

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING SEPTEMBER 11, 2023
CONDUCTED REMOTELY VIA ZOOM CONFERENCING
7:30 P.M.**

5. ARCADIS/Professional Engineering Services Heights Tank Improvements-
Discussed under Engineer Report

• **PUBLIC COMMENT**

Motion made by Smith seconded by Flach to open public hearing.

YES: Chowdhury, Flach, Smith

ABSTAIN: -0-

NO: -0

No Public Present

Motion made by Smith seconded by Flach to close public hearing.

YES: Chowdhury, Flach, Smith

ABSTAIN: -0-

NO: -0

RESOLUTIONS TO BE PASSED BY CONSENT

**2023-29 AUTHORIZATION TO APPROVE FOR PAYMENT THE
WATER OPERATING BILLS AS SET FORTH IN THE
WATER OPERATING BILLS LIST DATED SEPTEMBER 11,
2023**

Motion by Flach seconded by Smith to pass the Resolutions by Consent.

YES: Chowdhury, Flach, Smith

ABSTAIN: -0-

NO: -0-

TIME: 8:56PM

• **MEETING ADJOURNED**

Motion by Flach seconded by Smith to adjourn.

YES: Chowdhury, Flach, Smith

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad, Recording Secretary