

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING OCTOBER 15, 2018
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:33PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 13, 2018. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 13, 2018 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

Absent: -0-

Other notable attendees: Casey Cordes, Attorney
Justin Mahon, Engineer
Robert McNinch, Auditor
Robert De Block, Licensed Operator

• REVIEW OF MINUTES:

Motion by Van Sickle seconded by Chowdhury to approve the Minutes for September 10, 2018.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

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• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio discussed the following:

SCADA Communication Proposal has been received and will be discussed under the Engineer's Report.

2018 Water Improvement Project application is proceeding.

NJDEP input has been received on the Lead and Copper Plan. The Licensed Operator is addressing the comments.

Badger Meter has provided an invoice in the amount of \$4,800.00 for an annual maintenance contract. This contract has not been renewed. Discussion was held on the issue.

Welcomed the DPW staff members who operate the Authority's system: Dave Quaglietta and Gerard Denny to the meeting.

ENGINEER

Justin Mahon submitted report, which is on file and discussed the following items:

Extensive discussion held regarding preliminary SCADA communication update options. Further investigation items on: "All Site" proposal versus "Remote Login" proposal; additional municipal references; and financing options.

Prepared Water Quality Assurance Act (WQAA) certification form with assistance of Licensed Operator for action. The Certification is due on October 19 and will coordinate with authorized representatives the online submittal.

88% of the hydrants were tested in the Fall flushing program. Provided updated hydrant list that was used for Fall flushing and will complement the Spring flushing program for purposes of the WQAA .

2018 Water Improvements Project – two bid packages have been prepared: one for replacing the High Service Pump Station and the other for rehabilitating the Heights Tank; application is in process; interim financing may not be available until December 2018.

Association for Environmental Authorities is providing comments period suggestions on state financing changes – this may be something the MUA wants to pursue – discussion held.

"Flint" staffing information reviewed as benchmark information.

ATTORNEY

Casey Cordes submitted report, which is on file and discussed the following items:

Overview and discussion held regarding the Resolutions necessary for the 2018 Water Improvements Project.

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AUDITOR

Robert McNinch discussed the following:

NJEIT application for the 2018 Water Improvements Project is ready for approval and submission.

Discussion held concerning the 2019 Budget.

LICENSED OPERATOR

Robert De Block submitted report, which is on file and discussed the following items:

September Disinfectant Residuals Report was submitted to NJDEP on October 9, 2018.

Triennial Lead and Copper sample collection has been completed. We have received all of the 30 samples required. All samples were within acceptable levels. Result reports will be prepared and sent to each participant once official laboratory reports are received from PVWC.

Staff is responding to the NJDEP comments to the updated Lead & Copper and WQP Sampling Plans. Revised documents will be submitted within the next two weeks to the NJDEP.

On September 18 the operating staff identified an issue with the telemetry at the High Service Tank that resulted in a low or no water pressure in some of the service areas. All reports were followed up on to confirm the area impacted. A Boil Water Advisory was issued to the required areas and posted on the website. Following restoration of pressure, staff flushed hydrants on areas that experienced discolored water due to the low pressure. Follow up sampling was completed and the Boil Water Lift notice was issued on September 20 following the receipt of the laboratory results and in consultation with the NJDEP.

• CORRESPONDENCE

1. Borough of Haledon Letter/Phone Lines-Alarms
2. Borough of North Haledon-Boswell Eng. Letter/Oakwood Ave. & ECHS Parking Lot Improvement
3. NJDEP/Introduction Letter
4. Re-submittal Application Freshwater Wetlands Permit/Corner of HMR & Overlook Ave., North Haledon
5. Hawkins Advisory/Compliance Alert
6. NH Planning Board/348 Saw Mill Road, North Haledon
7. NH Zoning Board/62 Lee Drive, North Haledon
8. NH Zoning Board/346 High Mountain Road, North Haledon
9. NH Zoning Board/31 Tamboer Drive, North Haledon

Motion by Van Sickle seconded by Chowdhury to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

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• COMMITTEE REPORTS AND DISCUSSION

1. OPERATIONS COMMITTEE- Commissioner Flach advised that many of the items that the Committee has addressed were previously discussed (hydrant flushing; Badger items; etc.). The next meeting is October 29.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- Nothing new to report.

• OLD BUSINESS

1. Residential Water Service Charges – On hold
2. Water Connection Application/555 Preakness Ave., Totowa – Under Engineer Review
3. Water Connection Application/920 Belmont Ave., NH-181 Units – Under Engineer Review

• NEW BUSINESS

1. Edmunds & Associates Annual Support Maintenance Services-Renewal

Motion made by Flach seconded by Van Sickle to approve and pay Software Billing invoice.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Chowdhury to open public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

No Public Present

Motion made by Van Sickle seconded by Chowdhury to close public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

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MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

None

RESOLUTIONS TO BE PASSED BY CONSENT

- 2018-35 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED OCTOBER 15, 2018**
- 2018-36 AUTHORIZATION TO CLOSE THE 2014 WATER SYSTEM IMPROVEMENT ACCOUNT AT VALLEY NATIONAL BANK**
- 2018-37 RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$2,900,000 SUBORDINATE BONDS (HIGH SERVICE PUMP STATION AND HEIGHTS TANK PROJECT) OF THE MANCHESTER UTILITIES AUTHORITY AND PROVIDING FOR THEIR SALE TO THE NEW JERSEY INFRASTRUCTURE BANK AND THE STATE OF NEW JERSEY AND AUTHORIZING THE EXECUTION AND DELIVERY OF CERTAIN AGREEMENTS IN CONNECTION THEREWITH.**

Motion made by Van Sickle seconded by Chowdhury to pass the Resolutions by Consent.
YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Mocz
ABSTAIN: -0-
NO: -0-

• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

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NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. CONTRACT NEGOTIATIONS

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME 9:30 PM

Motion by Van Sickle seconded by Chowdhury to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

TIME 9:55 PM

Motion by Flach seconded by Van Sickle to reconvene the regular meeting

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

TIME 9:56 PM

• MEETING ADJOURNED

Motion by Van Sickle seconded by Chowdhury to adjourn meeting

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad
Recording Secretary

10/15/18